WATER & SEWER DEPARTMENT
City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

1) A criminal background check is required for all City of Mountain Home positions.
2) The City of Mountain Home does not accept unsolicited resumes.
3) A separate application must be submitted to apply for another open position in the City.
4) Only completed applications with work history will be accepted.
5) A resume may accompany the City application but will not be substituted for any part of the application.
6) Accompanying resumes must refer to the specific job posting in order to be considered.
7) Applications must include complete work history and references.
8) Applications will not be accepted by fax.
9) Interviews will be set up by the Department.

Date Posted: 11/18/2021
Posting Expires: UNTIL POSITION FILLED
Contact Phone: 870-425-7042
DAYS & HOURS OF OPERATION:

POSITION DETAILS:

Department: Water Department
Location: Water Department
FLSA: Non-Exempt
8:00am – 4:30 pm Monday – Friday

Title: TRUCK DRIVER W/CDL
Grade & Status: Grade 6 FT

WHERE TO APPLY (in person or via us mail): City of Mountain Home HR – 720 S. Hickory St., Mountain Home, AR 72653 or on Indeed.com

JOB NOTICE -

APPLICANTS MUST BE 18 YEARS OF AGE OR OLDER. APPLICANTS MUST MEET OR EXCEED ALL REQUIREMENTS.

DESCRIPTION

DEPARTMENT: WATER AND SEWER DEPARTMENT — FLSA Status: Non-Exempt

DESCRIPTION: TRUCK DRIVER W/CDL LICENSE – **DOT Safety Sensitive Position** - GRADE 6

JOB DESCRIPTION: This position is responsible for performing a variety of maintenance and repair services on the city's water and sewer lines and for reading water meters on a monthly basis.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

1) Performs routine and emergency maintenance on the city's water and sewer lines.
2) Reads and records water meter readings for billing purposes.
3) Assist with TV and Vactor Truck operations as needed
4) Digs up water and sewer lines as necessary, fills holes, packs base, patches road cuts.
5) Drives Dump Truck and other equipment associated (trailer, Vactor truck, etc)
6) Performs other related duties as assigned

SPECIFIC KNOWLEDGE, SKILL AND ABILITIES:

1) Knowledge of the layout of the city.
2) Skill in operating various types of repair and maintenance equipment such as pipe saw pipe cutter and various other hand tools.
3) Skill in oral communications.
4) Skill in following oral instructions.

5) Skill in operating Dump truck w/trailer behind

IMMEDIATE SUPERVISOR: Supervisor assigns work in terms of specific tasks to be completed. For new and one-time tasks, detailed and specific instructions are given before tasks are begun. Work is spot checked for compliance with procedures.

PHYSICAL DEMANDS: The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations. While performing the functions of this job, the employee is regularly required to talk or hear.

WORK ENVIRONMENT: The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations.

WORKING CONDITIONS: Work is performed outdoors where the employee is exposed too much noise, dirt, dust, grease, irritating chemicals, machinery with moving parts, traffic and inclement weather. Work may require the use of protective devices such as goggles and rubber gloves. Physical demands typically include walking and standing with intermittent bending, crouching and stooping. This position also requires the frequent lifting of light and heavy objects. The use of a shovel, jackhammer, pipe saw, weed eater, lawnmower, etc., may be required. This employee will be required to lift as much as 100 pounds.

MINIMUM QUALIIFICATIONS:

1) Ability to read, write and perform mathematical calculations.
2) Possession of or ability to readily obtain a valid driver's Arkansas Driver's license.
3) Position maybe required to cover on-call on weekdays, weekend and/or night work or during emergency situations.
4) **Must obtain a CDL License within 6 months of the time hired.** (See CDL License Agreement)

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and/or requirements.

Hillrey Adams, Mayor

PUBLIC NOTIFIED VIA:
CITY BULLETIN BOARDS
WORKFORCE SERVICES
CITY WEBSITE
INDEED.COM