

STREET DEPARTMENT

City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting in order to be considered.
- 7) Applications must include complete work history and references.
- 8) Applications will not be accepted by fax.
- 9) Interviews will be set up by the Department.

POSITION DETAILS:

Date Posted:	12/20/2021	Department:	STREET DPT.	Title:	MECHANIC
Posting Expires:	UNTIL POSITION FILLED	Location:	STREET DPT.	Grade & Status:	Grade 10 FT
Contact Phone:	870-425-7042	FLSA:	Non-Exempt		
DAYS & HOURS OF OPERATION:			7:00am – 3:30 pm Monday – Friday		

WHERE TO APPLY (in person or via us mail): City of Mountain Home HR – 720 S. Hickory St., Mountain Home, AR 72653 or on Indeed.com

JOB NOTICE -

APPLICANTS MUST BE 18 YEARS OF AGE OR OLDER. APPLICANTS MUST MEET OR EXCEED ALL REQUIREMENTS.

DESCRIPTION

TITLE: **MECHANIC – SAFETY SENSITIVE**
GRADE: 10 **FLSA:** NON-EXEMPT

SUMMARY OF POSITION: This position is responsible for the repair, maintenance, welding and general operation of the equipment, vehicles and related power tools of the City.

ESSENTIAL DUTIES:

- 1) Maintains, repairs, and services equipment, tools, and vehicles, which includes diesel, gasoline, and hydraulics.
- 2) Welds and fabricates equipment and tools for heavy equipment and tools for heavy equipment, e.g., backhoe, grates, etc.
- 3) Performs a variety of other maintenance duties on equipment and vehicles such as monitoring fuel supplies, keeping accurate records.
- 4) May be required to work any time, day or night, in emergency situations.
- 5) When the employee is assigned to operate vehicles or equipment, the employee is responsible for checking all fluid levels, hydraulic systems, visual inspection of all belts, hoses, tires and pivot points of equipment.
- 6) Performs other related duties as assigned.

SPECIFIC KNOWLEDGE, SKILLS, ABILITIES OR EDUCATION:

- 1) Knowledge of gasoline and diesel engine maintenance and repair.
- 2) Knowledge of hydraulics
- 3) Knowledge of departmental and safety rules and regulations
- 4) Knowledge of electrical wiring of heavy equipment and vehicles

- 5) Skill in utilizing hand and welding tools
- 6) Skill in operating heavy equipment such as backhoe, front-end loaders, bulldozer, etc.
- 7) Skill in interpreting repair manuals and wiring diagrams

MINIMUM QUALIFICATIONS:

- 1) Ability to read, write, and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
- 2) Sufficient experience to understand the basic principles relevant to the major duties of the position, usually associated with similar work experience for one year
- 3) Possession of or ability to obtain a valid driver's license for the type of vehicle or equipment operated

IMMEDIATE SUPERVISOR:

The Shop Foreman assigns work in terms of general instruction which requires the use of judgment. The supervisor reviews completed work for compliance with accuracy and the nature of the final results.

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations. While performing the functions of this job, the employee is regularly required to talk or hear.

WORK ENVIRONMENT:

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

Work is typically performed outdoors exposing the employee to machinery with moving parts, noise, dust, dirt, grease, irritating chemicals, hot, inclement weather, and sometimes to the extreme heat of asphalt. This work may require the use of protective devices such as masks, gloves, goggles, etc. Physical demands typically include standing, stooping, bending, crouching, walking, frequently lifting objects weighing as much as one hundred pounds, climbing ladders, using tools requiring manual and physical dexterity, and physically exerting oneself over long periods of time. Employee may also be exposed to irritating vegetation such as poison ivy and poison oak.

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and/or requirements.

Hillrey Adams, Mayor

PUBLIC NOTIFIED VIA:
CITY BULLETIN BOARDS
WORKFORCE SERVICES
CITY WEBSITE
INDEED.COM