



AGENDA

**MEETING OF THE MOUNTAIN HOME CITY COUNCIL
November 17, 2022 @ 6:00 P.M.
COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING**

**Pledge of Allegiance
Prayer
Roll Call
Minutes from November 3, 2022 Council Meeting
Committee Reports
Bank Reconciliations
Announcements**

NEW BUSINESS

DISCUSSION OF METHVIN SANITATION CONTRACT, presented by Mayor Adams

RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF MOUNTAIN HOME TO UTILIZE STATE AND STREET MONIES FOR MOUNTAIN HOME OVERLAYS, presented by Arnold Knox.

SET UP LINE ITEM 101-1000-11001 AND FUND WITH \$300.00 FOR PETTY CASH DRAWER FOR POLICE DEPARTMENT, presented by Alma Clark

BUDGET ADJUSTMENTS, presented by Alma Clark

DISCUSSION OF CITY CLERK, presented by Mayor Adams

MODIFICATION TO THE EMPLOYEE CLASSIFICATION TABLE, presented by Sue Edwards

COMMENTS

ADJOURN

**Respectfully Submitted,
Shirley Clark, Mayor's Office**

MINUTES
REGULAR CITY COUNCIL MEETING – November 3, 2022

1. The Mountain Home City Council met in regular session November 3, 2022, in the Council Chambers of the Municipal Building. Mayor Hillrey Adams called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance and a prayer.
2. **ROLL CALL:** The following council members were present for the roll call: Bob Van Haaren, Susan Stockton, Jennifer Baker, Nick Reed, Paige Evans, Jim Bodenhamer, and Carry Manuel. Wayne Almond was absent.
3. **OFFICIALS IN ATTENDANCE:** Mayor Hillrey Adams, Fire Chief Kris Quick, and Finance Director Alma Clark. Media: Helen Mansfield and Allison Fulton.
4. **MINUTES:** Councilwoman Jennifer Baker made a motion to approve the council meeting minutes from October 20, 2022 with a correction to page three changing “ordinance” to “resolution” in the first sentence under the Arkansas Diamond Plan Resolution. The motion was seconded by Councilwoman Stockton. The vote was recorded as follows: All present – yes.
5. **NEW BUSINESS:**

APPROVAL OF AMENDED LEASE AGREEMENTS (1972 and 1976) BETWEEN THE CITY OF MOUNTAIN HOME, ARKANSAS AND BAXTER HEALTHCARE CORPORATION. City Attorney Roger Morgan explained the content of the agreements. After discussion and questions by council members, Councilwoman Jennifer Baker made a motion to adopt said Amended Agreements. Councilwoman Paige Evans seconded said motion. All present – yes.

APPROVAL FOR CREATION OF NEW LINE ITEM FOR PUBLIC TRANSPORTATION (NATS). NEW LINE ITEM GL#101-5101-27063 AND APPROVAL TO FUND THIS LINE ITEM @ \$1,250 FOR DECEMBER 2022. At the October 6, 2022 Council Meeting, the council unanimously approved a partnership proposal with NATS which would allow a three-month trial of scheduled transportation within the city limits of Mountain Home. The line item presented would be used for the funding of said partnership for December, 2022. The other two months of said partnership would be funded and approved in the 2023 budget. Councilwoman Jennifer Baker made a motion to approval said line item and \$1,250, and Councilman Bob Van Haaren seconded the motion. Council members, Nick Reed, Bob Van Haaren, Susan Stockton, Jennifer Banker, Jim Bodenhamer, and Carry Manuel – voted yes. Councilwoman Paige Evans – vote no. Line item 101-5101-27063 was approved.

6. ADJOURN

With no further business to come before the council, Mayor Adams declared the meeting adjourned at 6:11 p.m.

HILLREY ADAMS, MAYOR

ATTEST:

TINA GREGORY / ACTING CLERK

Minutes

Parks and Recreation Meeting: November 3rd, 2022

Committee Members: Nick Reed, Paige Evans and Susan Stockton

Officials Present: Daniel Baxley

Media and Community: Allison Fulton and Christy Jones

Meeting was called to order at 4:45.

Attached is the agenda presented by Director Baxley.

Additional comments made:

USTA grant is in process.

Youth Center Thanksgiving Feast will be held again this year.

Keller Park is wrapping up with finishing touches

McCabe's road is in progress

Clysta is under construction

Dan will be meeting with Cal Ripken and Babe Ruth Baseball next week

Adding Flag Football to the activity list

Bike race entertained over 500 racers

Hickory Park – vandalism has stopped

Watching a problem at Cooper Park

Cody McKee is managing the Christmas Lights crew

Overall budget looks fine

Meeting was adjourned at 5:20

STATE AID CITY STREET PROGRAM PROJECT RESOLUTION

RESOLUTION NO. _____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF MOUNTAIN HOME TO UTILIZE STATE AID STREET MONIES FOR THE FOLLOWING CITY PROJECT:

Mountain Home Overlay

WHEREAS, the City of MOUNTAIN HOME understands that State Aid Street Program funds are available for certain city projects at the following participating ratios:

| | <u>Work Phase</u> | <u>State Aid %</u> | <u>City %</u> |
|---|--------------------------|--------------------|---------------|
| Reconstruction/Resurfacing Construction of City Projects | Preliminary Engineering | 100% | -0- |
| | Right-of-Way | -0- | 100% |
| | Utilities | -0- | 100% |
| | Construction | 100% | -0- |
| | Construction Engineering | 100% | -0- |
| City projects programmed but not let to contract | All Phases | -0- | 100% |

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, ARKANSAS, THAT:

SECTION I: The City will participate in accordance with its designated responsibilities in this project.

SECTION II: The Mayor, or his designee, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of this city project.

SECTION III: The City agrees upon completion of the project to assume the maintenance of the right-of-way by City Forces and/or others including utilities and individuals in accordance with the prevailing Arkansas Department of Transportation regulations.

SECTION IV: The City pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of _____, 2022.

Mayor Hillrey Adams

ATTEST: _____
(SEAL)

2022 Budget Adjustments 11/17/2022

| LINE ITEM DESCRIPTION | Line Item Number | Amount to Move to | Amount to Move From |
|--|------------------|--------------------|---------------------|
| GENERAL FUND | | | |
| ADMIN: | | | |
| General Fund Salaries | 101-5101-11500 | \$34,000.00 | |
| General fund - Longevity | 101-5101-11580 | | -\$4,500.00 |
| Auditing/Bonding/Consulting | 101-5101-21600 | | -\$11,000.00 |
| Projected carryover | 101-5101-79000 | | -\$18,500.00 |
| TOTAL ADMINISTRATION | | \$34,000.00 | -\$34,000.00 |
| BUILDING INSPECTION: | | | |
| Salaries: | 101-5102-11500 | \$4,000.00 | |
| Repairs/Maintenance | 101-5102-27060 | \$500.00 | |
| supplies - Office | 101-5102-31650 | \$2,500.00 | |
| Uniforms | 101-5102-35820 | \$350.00 | |
| Computer Operating Expense | 101-5102-27310 | \$5,500.00 | |
| Res No 2021-4 Residential Bldg Incentive | 101-5102-73800 | | -\$12,850.00 |
| TOTAL BUILDING INSPECTION | | \$12,850.00 | -\$12,850.00 |
| FIRE DEPARTMENT : | | | |
| Salaries - Overtime | 101-5103-11502 | \$5,000.00 | |
| Fuel, Gas & Oil | 101-5103-32520 | \$2,000.00 | |
| Retirement Cash Out | 101-5103-16251 | | -\$7,000.00 |
| TOTAL GENERAL FIRE DEPT | | \$7,000.00 | -\$7,000.00 |
| POLICE DEPARTMENT: | | | |
| Computer Operating Expense | 101-5104-27310 | \$14,000.00 | |
| Fuel, Gas & Oil | 101-5104-32520 | \$2,500.00 | |
| Salaries - General | 101-5104-11500 | | -\$16,500.00 |
| TOTAL GENERAL POLICE DEPT | | \$16,500.00 | -\$16,500.00 |
| COURTS: | | | |
| Salaries - Overtime | 101-5105-11502 | \$250.00 | |
| Travel Training | 101-5105-25800 | | -\$250.00 |
| TOTAL COURTS | | \$250.00 | -\$250.00 |
| YOUTH CENTER: | | | |
| Salaries - General | 101-5107-11500 | \$3,000.00 | |
| Salaries - Longevity | 101-5107-11580 | \$500.00 | |
| Salaries - Part-time | 101-5107-11501 | | -\$3,500.00 |
| TOTAL YOUTH CENTER | | \$3,500.00 | -\$3,500.00 |
| PARKS DEPARTMENT: | | | |
| Ins - Property & Contents | 101-5107-21610 | \$1,750.00 | |
| Fuel, Gas, Oil | 101-5107-32520 | \$10,000.00 | |
| Salaries - Part - Time | 101-5107-11501 | \$334.05 | |
| Salaries - Overtime | 101-5107-11502 | \$9,000.00 | |
| Salaries - Longevity | 101-5107-11580 | \$302.00 | |
| Retirement Cash Out | 101-5107-16251 | \$38,211.63 | |
| Supplies/Maint - Park | 101-5107-38620 | \$15,000.00 | |

2022 Budget Adjustments 11/17/2022

| | | | |
|--|----------------|--------------------|---------------------|
| Salaries - General | 101-5107-11500 | | -\$25,000.00 |
| Contract Labor | 101-5107-21390 | | -\$455.44 |
| Repair/Maintenance | 101-5107-27060 | | -\$5,000.00 |
| Concessions | 101-5107-28790 | | -\$2,000.00 |
| Supplies- Office | 101-5107-31650 | | -\$750.00 |
| Uniforms | 101-5107-35820 | | -\$1,000.00 |
| Hep B / Drug tests | 101-5107-37550 | | -\$750.00 |
| Inmate Meals | 101-5107-38610 | | -\$7,000.00 |
| Travel & Training | 101-5107-25800 | | -\$1,200.00 |
| Capital Equipment | 101-5107-42934 | | -\$31,442.24 |
| TOTAL PARKS CENTER | | \$74,597.68 | -\$74,597.68 |
| PUBLIC SAFETY TAX - FIRE DEPT: | | | |
| Salaries - Overtime | 134-5301-11502 | \$4,500.00 | |
| reimburse general supplies | 134-5301-21101 | \$16,000.00 | |
| Computer Operating Expense | 134-5301-27310 | \$1,800.00 | |
| Capital Equipment | 134-5301-41001 | | -\$18,018.40 |
| Travel & Training | 134-5301-25800 | | -\$4,281.60 |
| TOTAL PUB SAFETY - FIRE DEPT | | \$22,300.00 | -\$22,300.00 |
| PUBLIC SAFETY TAX - POILICE DEPT: | | | |
| Salaries - Overtime | 134-5401-11502 | \$5,000.00 | |
| Salaries - General | 134-5401-11500 | | -\$5,000.00 |
| TOTAL PUB SAFETY - POLICE DEPT | | \$5,000.00 | -\$5,000.00 |
| STREET DEPARTMENT: | | | |
| Fuel, gas & oil | 200-5200-32520 | \$25,000.00 | |
| Street Department Services | 200-5200-71348 | \$10,000.00 | |
| Road Construction | 200-5200-27100 | | -\$35,000.00 |
| TOTAL STREET DEPT | | \$35,000.00 | -\$35,000.00 |
| WATER/SEWER DEPARTMENT: | | | |
| Mapping | 600-5601-22680 | \$1,500.00 | |
| Computer Operating Expense | 600-5601-27310 | \$15,000.00 | |
| Supplies - Office | 600-5601-31650 | \$2,000.00 | |
| Utilities - Elect/Gas Pump Stations | 600-5601-32913 | \$10,000.00 | |
| Supplies - Safety Equipment | 600-5601-36558 | \$3,000.00 | |
| W/S Dept Services | 600-5601-71348 | \$26,250.00 | |
| Misc Expense | 600-5601-73700 | \$2,000.00 | |
| WASTEWATER SYSTEM/PLANT: | | | |
| Interest Expense | 600-5602-21650 | \$142,000.00 | |
| Mapping | 600-5602-22680 | \$2,000.00 | |
| Computer Operating Expense | 600-5602-27310 | \$18,000.00 | |
| Supplies - Office | 600-5602-31650 | \$1,500.00 | |
| Utilities - Electric WWT Plant | 600-5602-32900 | \$120,000.00 | |
| Utilites - Electric Lift Stations | 600-5602-32913 | \$4,000.00 | |
| Supplies - Safety Equipment | 600-5602-36558 | \$6,000.00 | |
| Chemicals | 600-5602-37190 | \$5,000.00 | |
| W/S Dept Services | 600-5602-71348 | \$52,500.00 | |
| WATER PLANT: | | | |
| Salaries -Overtime | 600-5604-11502 | \$8,000.00 | |

2022 Budget Adjustments 11/17/2022

| | | | |
|--|----------------|---------------------|----------------------|
| Travel & Training | 600-5604-25800 | \$950.00 | |
| Computer Operating Expense | 600-5604-27310 | \$1,600.00 | |
| Utilities - WTP | 600-5604-32900 | \$70,000.00 | |
| W/S Services | 600-5604-71348 | \$26,250.00 | |
| Engineering - Water | 600-5601-21366 | | -\$75,000.00 |
| Ins - Property/Contents - Water | 600-5601-21610 | | -\$35,000.00 |
| Capital Outlay - Water System | 600-5601-43200 | | -\$130,000.00 |
| Engineering - Sewer | 600-5602-21336 | | -\$70,000.00 |
| Ins - Property/Contents - Sewer | 600-5602-21610 | | -\$29,000.00 |
| Capital Outlay - Sewer | 600-5602-43200 | | -\$130,000.00 |
| Ins - Property & Contents | 600-5604-21610 | | -\$35,000.00 |
| Capital Outlay - Water Plant | 600-5604-43200 | | -\$13,550.00 |
| TOTAL WATER/SEWER DEPT SYSTEMS/PLANTS | | \$517,550.00 | -\$517,550.00 |
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