



AGENDA

MEETING OF THE MOUNTAIN HOME CITY COUNCIL
MAY 18th, 2023 @ 6 P.M.
COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING

Pledge of Allegiance
Prayer
Roll call
Minutes from April 20th Council meeting
Committee reports
Bank reconciliations
Announcements

NEW BUSINESS

AN ORDINANCE AMENDING ORDINANCE NO. 296, AS AMENDED, WITH REFERENCE TO ZONING WITHIN THE CITY LIMITS OF THE CITY OF MOUNTAIN HOME, ARKANSAS, RELATIVE TO CHANGING AREA ZONED AS RESIDENTIAL R-1 TO COMMERCIAL C-2A, property is located at the corner of Roberts Drive and Highway 62/412 West, presented by Ted Sanders

DISCUSSION TO AWARD ONE HALF OF THE PENSION OF THE LATE DEBORAH HOUSE TO HER HUSBAND, RONNIE PYLE, UNDER A.C.A. 24-12-121, presented by Roger Morgan

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF MOUNTAIN HOME TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS, presented by Daniel Baxley

PERMISSION TO SELL SURPLUS LIGHT POLES TO THE CITY OF CALICO ROCK, presented by Hillrey Adams

AN ORDINANCE AMENDING ORDINANCE NO. 296 AND ORDINANCE NO. 90-23 FOR THE PURPOSE OF SETTING FILING FEES FOR PETITIONS TO THE PLANNING COMMISSION AND CITY COUNCIL FOR REZONINGS, SPECIAL USE VARIANCES AND ANNEXATIONS, AND FOR OTHER PURPOSES, presented by Scott Liles

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE PURCHASE OF A 2023 RAM 5500 4X4 CREW CAB CHASSIS WITH A WORK BED AND A 7,500-POUND CRANE WITH A 30-FOOT REACH, presented by Hillrey Adams

DISCUSSION ON THE PARTNERSHIP BETWEEN NORTH ARKANSAS TRANSPORTATION SERVICES (NATS) AND THE CITY OF MOUNTAIN HOME, presented by Jeremy Ragland and Jack Chisum

APPROVAL OF CONSTRUCTION MANAGER FOR THE SHARP FAMILY FIRE STATION, presented by Hillrey Adams

COMMENTS

ADJOURN

Respectfully submitted,
Scott Liles, City Clerk

MINUTES
REGULAR CITY COUNCIL MEETING – April 20th, 2023

1. The Mountain Home City Council met in regular session April 20th, 2023, in the Council Chambers of the Municipal Building. Mayor Hillrey Adams called the meeting to order at 6 p.m.
2. **ROLL CALL** Following the Pledge of Allegiance, the following Council members were present for the roll call: Bob Van Haaren, Susan Stockton, Jennifer Baker, Wayne Almond, Paige Evans, Carry Manuel, Jim Bodenhamer and Nick Reed.
3. **OFFICIALS IN ATTENDANCE** Mayor Hillrey Adams, City Clerk Scott Liles, City Attorney Roger Morgan, Human Resources Director Sue Edwards, Treasury Director Alma Clark, Planning and Engineering Director Arnold Knox, Police Chief Eddie Griffin and Parks Director Daniel Baxley. *Media present: None.*
4. **MINUTES** Council member Jennifer Baker made a motion to approve the minutes from April 6th, 2023, meeting. The motion was seconded by council member Susan Stockton. *The vote was recorded as follows: All present -- yes.*
5. **NEW BUSINESS**
AN ORDINANCE AMENDING ORDINANCE NO. 296, AS AMENDED, WITH REFERENCE TO ZONING WITHIN THE CITY LIMITS OF THE CITY OF MOUNTAIN HOME, ARKANSAS, RELATIVE TO CHANGING AN AREA ZONED AS RESIDENTIAL R-1 TO RESIDENTIAL R-2
Attorney Ted Sanders presented this item to the City Council. If approved, it would rezone a large tract of undeveloped land located between Coley Drive, Arkansas Avenue and west of Wallace Knob Road from R-1 to R-2.

SECOND READING After City Attorney Roger Morgan read the proposed ordinance, council member Paige Evans made the motion to place the item on its second reading by title only and drew a second from council member Bob Van Haaren. *The vote was recorded as follows: All – yes, and the motion carried.*

THIRD READING Following the ordinance’s second reading by title only, council member Bob Van Haaren made the motion to suspend the rules and place the item on its third reading by title only. This motion received a second from council member Paige Evans. *The vote was recorded as follows: All – yes, and the motion carried.*

ADOPTION After the third reading, council member Bob Van Haaren made the motion to adopt the proposed ordinance and was seconded by council member Carry Manuel. *The vote was recorded as follows: All – yes, and the ordinance was declared adopted and numbered Ordinance No. 2023-15.*

EMERGENCY CLAUSE Following the adoption of Ordinance No. 2023-15, council member Bob Van Haaren made the motion to attach the city's emergency clause to the ordinance. This motion was seconded by council member Jennifer Baker. *The vote was recorded as follows: All – yes, and the emergency clause was declared adopted for Ordinance No. 2023-15.*

6. **AN ORDINANCE AMENDING ORDINANCE 296, AS AMENDED, WITH REFERENCE TO ZONING WITHIN THE CITY LIMITS OF THE CITY OF MOUNTAIN HOME, ARKANSAS, RELATIVE TO CHANGING AN AREA ZONED AS RESIDENTIAL R-1 TO COMMERCIAL C-2A** Attorney Ted Sanders presented this item to the City Council. If approved, it would rezone the property at 60 Roberts Drive from R-1 to C-2A.

SECOND READING After City Attorney Roger Morgan read the proposed ordinance, council member Jennifer Baker made the motion to suspend the rules and place the ordinance on its second reading by title only. This motion was seconded by council member Susan Stockton. *The vote was recorded as follows: All – yes, and the motion carried.*

THIRD READING Following the ordinance's second reading by title only, council member Jennifer Baker made the motion to suspend the rules and place the item on its third reading by title only. Council member Bob Van Haaren seconded that motion. *The vote was recorded as follows: All – yes, and the motion carried.*

ADOPTION After the third reading, council member Jennifer Baker made the motion to adopt the proposed ordinance, and her motion was seconded by Carry Manuel. *The vote was recorded as follows: All – yes, and the ordinance was declared adopted and numbered Ordinance No. 2023-16.*

EMERGENCY CLAUSE After the ordinance was adopted, council member Jennifer Baker made the motion to attach the city's emergency clause to 2023-16. Council member Nick Reed seconded the motion. *The vote was recorded as follows: All – yes, and the emergency clause was declared adopted for Ordinance No. 2023-16.*

7. **AN ORDINANCE ACCEPTING THE FINAL PLAT OF BIG CREEK PATIO HOMES AND IMPROVEMENTS THEREWITH, AND FOR OTHER PURPOSES** If approved, this ordinance would see the city accept the final plat and dedications for Big Creek Patio Homes. Engineer Danny Ellington attended the meeting to represent the property owners.

SECOND READING After City Attorney Roger Morgan read the proposed ordinance, council member Carry Manuel made the motion to suspend the rules and place the ordinance on its second reading by title only. This motion was seconded by council member Paige Evans. *The vote was recorded as follows: All – yes, and the motion carried.*

THIRD READING Following the ordinance's second reading by title only, council member Nick Reed made the motion to suspend the rules and place the item on its third reading by title only. Council member Carry Manuel seconded that motion. *The vote was recorded as follows: All – yes, and the motion carried.*

ADOPTION After the third reading, council member Carry Manuel made the motion to adopt the proposed ordinance, and her motion was seconded by Bob Van Haaren. *The vote was recorded as follows: All – yes, and the ordinance was declared adopted and numbered Ordinance No. 2023-17.*

8. REQUEST FROM PARKS DEPARTMENT TO SCRAP OLD LIGHT FIXTURES The City Council was presented with a request from the Parks Department to scrap many old stadium lights it had collected through the years. It was felt that the lights would fetch more if sold as scrap metal than if they were sent to auction. Council member Bob Van Haaren made the motion to scrap the lights and was seconded by council member Susan Stockton. *The vote was recorded as follows: All – yes, the motion carried, and permission was given to scrap the lights.*

9. REQUEST TO APPROVE A LIST OF ITEMS TO BE SENT TO PUBLIC AUCTION Council members were asked to approve a list of surplus items that the city wished to send to public auction. Council member Bob Van Haaren made a motion to send the items to auction and drew a second from council member Susan Stockton. *The vote was recorded as follows: All – yes, the motion carried, and permission was granted to send the listed items to auction.*

CLERK'S NOTE *Several additional items were added to the auction list after the City Council's 4/20/23 meeting. The week following that meeting, this updated list was shared with council members, and they unanimously agreed to send the revised list of items to auction. An updated list of all items to be sent to auction is included at the end of these minutes.*

10. REQUEST TO APPROVE ARDOT GRANT APPLICATION DOCUMENTS In the process for applying for Arkansas Department of Transportation grants, the City is required to accept several non-discrimination policies. While the City already had already adopted several similar items in years past, this latest round of policies would keep the city current with ARDOT requirements. Council member Bob Van Haaren made a motion to adopt the listed ARDOT policies and was seconded by Carry Manuel. *The vote was recorded as follows: All – yes, the motion carried, and the listed policies were declared adopted.*

CLERK'S NOTE *The ARDOT policies and paperwork adopted at the meeting are included at the end of these minutes.*

11. REQUEST TO CONSIDER ASTERRA SAR SATELLITE IMAGERY FOR USE BY THE WATER

DEPARTMENT If approved, the city would enter a contract with Asterra for satellite imaging of the city to detect possible water leaks. The satellites scan the town and can detect the presence of chlorinated water several feet underground. Once the imaging was complete, Asterra would provide workers to visit the suspected leak spots and help pinpoint any leaks. Council member Jennifer Baker made a motion to contract with the satellite imaging company, and was seconded by council member Paige Evans. *The vote was recorded as follows: All – yes, the motion carried, and the city was given permission to enter into an agreement with Asterra.*

12. REQUEST TO FUND LINE ITEM 101-5101-34000 PUBLICATIONS AT \$20,000 FOR THE

2023 BUDGET If approved, this would allocate \$20,000 to the Publications line item to cover the cost of printing the city’s 2023 ordinances. State law requires the City to publish each ordinance after adoption, and this line item would provide a singular account for those expenses to be charged against. Council member Nick Reed made the motion to approve the request and was seconded by council member Bob Van Haaren. *The vote was recorded as follows: All – yes, the motion carried, and the line item was declared funded.*

13. AUTHORIZATION TO SET UP PETTY CASH DRAWERS FOR THE PARKS DEPARTMENT

AND THE YOUTH CENTER If approved, this request would set up a total of \$960 in petty cash drawers as follows: Office \$300; Pool \$300; 2nd shift after office closes \$100; Youth Center concessions \$60; and change/special events \$200. Council member Nick Reed made a motion to establish the petty cash drawers, and council member Susan Stockton seconded that motion. *The vote was recorded as follows: All – yes, the motion carried and permission to set up the drawers was granted.*

14. CREATING A LINE ITEM TO SUPPORT THE PETTY CASH DRAWERS FOR THE PARKS

DEPARTMENT AND YOUTH CENTER Finance director Alma Clark ask the City Council to create line item 101-1000-11002 Petty Cash/YC to handle the petty cash funds for the Parks Department and Youth Center. Council member Nick Reed made the motion to create the line item and drew a second from council member Jennifer Baker. *The vote was recorded as follows: All – yes, the motion carried, and the line item was declared created.*

15. AN ORDINANCE AMENDING ORDINANCE NO. 2022-45, 2032-32 AND 2022-21 TO EXPAND AND REDEFINE THE JOB CLASSIFICATION AND COMPENSATION PLAN IN ORDER TO ENHANCE THE EFFICIENT MANAGEMENT WITHIN THE DEPARTMENTS OF THE CITY OF MOUNTAIN HOME

If approved, this ordinance would remove the classification of “Parks Supervisor” and replace it with the positions of “Buildings Supervisor” and “Grounds Supervisor,” both of which would be Grade 14 non-exempt

positions. The proposed ordinance would also include the City's part-time/seasonal classifications to the City's job classifications chart.

SECOND READING After City Attorney Roger Morgan read the proposed ordinance, council member Nick Reed made the motion to suspend the rules and place the ordinance on its second reading by title only. This motion was seconded by council member Susan Stockton. *The vote was recorded as follows: All – yes, and the motion carried.*

THIRD READING Following the ordinance's second reading by title only, council member Carry Manuel made the motion to suspend the rules and place the item on its third reading by title only. Council member Nick Reed seconded that motion. *The vote was recorded as follows: All – yes, and the motion carried.*

ADOPTION After the third reading, council member Wayne Almond made the motion to adopt the proposed ordinance, and his motion was seconded by Carry Manuel. *The vote was recorded as follows: All – yes, and the ordinance was declared adopted and numbered Ordinance No. 2023-18.*

CLERK'S NOTE *A copy of the updated classification chart is included with the documentation on file for Ordinance No. 2023-18.*

- 16. AN ORDINANCE FOR ADOPTING AN UPDATED PERSONNEL POLICY HANDBOOK, AND MATTERS AFFECTING THE STATUS OF EMPLOYEES OF THE CITY OF MOUNTAIN HOME AS AMENDED AND ORIGINALLY ADOPTED BY ORDINANCE NO. 2006-16** If approved, this ordinance would incorporate several changes and some existing unofficial personnel policies into the City's official Personnel Policy Handbook.

SECOND READING After City Attorney Roger Morgan read the proposed ordinance, council member Nick Reed made the motion to suspend the rules and place the ordinance on its second reading by title only. This motion was seconded by council member Jim Bodenhamer. *The vote was recorded as follows: All – yes, and the motion carried.*

THIRD READING Following the ordinance's second reading by title only, council member Susan Stockton made the motion to suspend the rules and place the item on its third reading by title only. Council member Carry Manuel seconded that motion. *The vote was recorded as follows: All – yes, and the motion carried.*

ADOPTION After the third reading, council member Bob Van Haaren made the motion to adopt the proposed ordinance, and his motion was seconded by Susan Stockton. *The vote was recorded as follows: All – yes, and the ordinance was declared adopted and numbered Ordinance No. 2023-19.*

EMERGENCY CLAUSE After the ordinance was adopted, council member Bob Van Haaren made the motion to attach the city’s emergency clause to 2023-19. This motion was seconded by council member Jennifer Baker. *The vote was recorded as follows: All – yes, and the emergency clause was declared adopted for Ordinance No. 2023-19.*

CLERK’S NOTE *A copy of the updated Personnel Policy Handbook is included with the documentation on file for Ordinance No. 2023-19.*

17. ADJOURN

With no further business to come before the council, Mayor Hillrey Adams declared the meeting adjourned at 6:55 p.m.

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK

2023 CITY AUCTION MISC ITEMS
MAY 12, 2023 at 6 p.m.

Dept.	Item
WS	18" craftsman chain saw
WS	Stihl cutoff saw
WS	Dewalt electric ½" drill
WS	2 ¼ ton floor jack
WS	200kw generator
WS	Generac 20 KW Natural gas generator with transfer switch Model #93A03491-S/ SN: 2009023
WS	19 fluorescent light fixtures with extra bulbs
WS	4000 gallon storage tank
WS	350 gallon tote storage tank

WS Warehouse

- 1-Aluminum Storage/Clipboard (Small)
- 1-Aluminum Storage/Clipboard (Large)
- 1-APC Battery Backup.....Model BN450M.....S/N 9B1817A04220
- 1-APC Battery Backup....Model 550
- 1-APC Battery Backup.....Model ES550
- 1-Canon P100-DH Business Machine.....NO 20213468
- 1-Coby CV-H30 Headphones
- 1-Dell Inspiron Laptop Computer..... BJ Tag Dell 002059
- 4-Dell 7010 Optiplex Computer Tower.....Model D03S
- 2-Dell 9020 Optiplex Computer Tower.....Model D07S

Dept.	Item
3-Dell Vostro D06D Computer Tower.....S/N 78V74W1 S/N 2NCW3W1 S/N (Not Legible)	
2-Dewalt Battery Charger.....Model DCB101	
1-Dewalt Battery Charger....Model DCB107	
5-Dewalt Battery Charger 7.2V-18V.....Model DW9116	
7-Dewalt Rechargeable Battery 18V XRP.....Model DC9096	
1-Dewalt Rechargeable Battery 20V.....Model DCB201	
1-Dewalt Reciprocating Saw....Model DW938	
14-Disposable Paper Mask (50 mask per pack)	
1-Foothill 2-hole Paper Punch	
1-HP Elitedesk Computer Tower.....S/N 2UA8041WTM	
1-HP Laserjet Black Print Cartridge 17A	

1-HP Laserjet Printer/Scanner/Fax/Copy M1212nfMFP.....S/N CNC9B9BSJW
 1-HP OfficeJet 7612 Print/Fax/Scan/Copy.....S/N CE84B101B8
 1-HP Laserjet Pro Printer/Scanner/Fax/Copy MFP M148fdw....S/N VNG3623451
 1-HP Pro 3130 MT Computer Tower.....S/N MXL0511VXG
 1-HP ProBook.....S/N 5CD61312W3
 1-HP Printer/Fax/Scanner Laser JetPro...MFP M148fdw.....S/N VNG3623446
 1-Logitech Wireless Keyboard W/Cordless Mouse
 1-Makita Fast Charger...Model DC18RA S.....CH P/N 630504D4
 1-Metro DataVac Pro Keyboard Vacuum
 1-Mitra Switching Adapter....Model MTYSW0731000CDOS
 1-National Geographic Road Atlas
 2-PowerSonic Rechargeable Batteries 6V 4.5 AMP.....Model PS-640 F1
 1-Riken Keiki Battery Charger W/Battery.....Model BC-2012
 1-Shark Navigator Vacuum
 1-Sharp Compact...Model CS-2194H Electronic Calculator
 2-Wall Hanging File Organizer (3 PC)
 3-Wall Hanging File Organizer (1 PC)

Dept.	Item
Parks/Youth	Large Desk 6' X 3' Large Desk 5' X 2'6" Medium Desk 5' X 2' (workstation) Medium Desk 4' X 2'6" Medium Desk 2' X 2'6" (workstation) Table 4' X 3' File Cabinets: 3'W X 2'D X 4'6"T (4 drawer wood) Shelving Units: (2) 28"W X 12"D X 48"T (3 shelves wood) Chairs: (16) Cushioned High Back Plush Swivel Green Plastic Electronics: HP Pavilion Monitor Mod. 23-q116 (sn#8CC6020772) HP Keyboard (sn#BCYRUCAHHL1ES) Microsoft Keyboard Wireless 2000 (sn#0356100948923) HP Printer/Scanner/Copier B209A (sn#CN08N4D04M) HP Printer (sn#VND3611848)

HP Printer (sn#CN88T2POXP)
Cannon Printer (sn#KMSJ72935)
Brother Printer (sn#U64037D7H552871)
Cannon Printer/Copier (sn#USH08097)

Bumper Pool Table
Foosball Table
Acid Barrell
Chlorinator
(50) Bags Ceramics Clay

(72) Softball
(68) Baseball
(12) Catchers
(12) Umpire Masks
(90) Bats
(20) Gloves
(64) Chest Protectors
(40) Shin Guards
(427) Cleats (by youth size)
(49) size 3.5
(129) size 4
(109) size 4.5
(108) size 5
(32) size 5.5

Refrigerator Model FFTR1814TBL S/N BA15106193

PC Monitors:
Dell (cccfgxl)
Dell (ccc8dgxl)
Dell (cc8kgxl)
Dell (cc9#5xl)
Dell (ccDK9xl)
Dell (ccgfgxl)
HP sn#CNK7210KMX
VIEWSONIC T6X131843745
SONY SN# 6349734
DELL #0811
VIEWSONIC A2X0512B1747
HP 3CQ017145L
DELL 0679
DELL 0677
DELL 0607
DELL 0217

DELL 0810
VIEW SONIC QBW064301430
DELL MX-0M1609-46634-45D-25LT
VISUAL SENSATIONS-KDS 1292031550
Dell m#E773c

PC Towers:
HP SN#MXL3162436
HP SN#2U02110543
HP SN#MXL7030K46
HP SN#MXL4210XH7
HP SN#MXL4210XQ7
HP SN#MXL6110NN7
HP SN#MXD44109K6
HP SN#MXD34800GR
HP SN#MXD51608NJ
HP SN#4CE0250FR7
HP SN#MXD51608PL
DELL SN#3WTQC51
DELL SN#B9BNB11

Fax Machines:
Brother sn#V61325J1N984987
Brother sn#V61325LAJ419394

Copier:
HP MODEL# SDG0B-0304-01
HP MODEL# SDG0B-0731-01
SN# MY74D440W8

Type Writer: Smith Corona A M# 1M

TV: Mitsubishi Model #VS-55707 / sn#106264

Dept.	Item
Fire	Bumper Pool Table Foosball Table Floor Machine -Zambonie Floor Scrubber Safe Large Screen TV RCA 051441265 Printer HP MY07gh8088 Phone (3)
	file cabinet 4 drawer, black Water Reels Kifco Model T 180 380ft S/N 360239, S/N 360287 Multiple Cylinder Bottles 1-50' x 1 3/4" white fire hose - Hose #9309 2-75' x 1 3/4" red fire hose – Hose #'s 1817, 0502 2-50' x 3" yellow fire hose – Hose #'s 7815, 7651 1-50' x 3" yellow single jacket fire hose Hose #8912 1- John Deer L 111 riding lawn mower – S/N GXL111A063039 – year 2005 2- Office Chairs Assorted weightlifting weights. 1- Stihl FS 75 string trimmer 1- Zenith TV 1- Eureka vacuum cleaner 2- Light Bars 4- Tan Chairs 2- Rolled Paper Towel Dispensers 1- Craftsman cordless drill case and battery charger 1- Box of old phones 1- Pump Sprayer 1- Radio Console (think out of crown vic) 1- Box 6 x 9 car stereo speaker 1- HP Printer deskjet 5150 – MY3B44KOTX 1-Projector Screen 39- SCBA air cylinders

Dept.	Item
Admin	HP Printer – SN# VNG3L51664 20 old computer shells (hard drives destroyed)

Standard Title VI/Non-Discrimination Assurances

DOT Order No. 1050.2A

The **City of Mountain Home** (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through **Federal Highway Administration (FHWA)**, is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination in Federally Assisted Programs of The Department of Transportation-Effectuation of Title VI of The Civil Rights Act of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Federal Aid Highway Program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all **Federal Aid Highway Program** and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The City of Mountain Home, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, subrecipients, subgrantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the City of Mountain Home also agrees to comply (and require any subrecipients, subgrantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the **Federal Aid Highway Program** access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the **Federal Highway Administration**. You must keep records, reports, and submit the material for review upon request to **Federal Highway Administration**, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The City of Mountain Home gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the **Federal Aid Highway Program**. This ASSURANCE is binding on **Arkansas**, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors, transferees, successors in interest, and any other participants in the **Federal Aid Highway Program**. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

The City of Mountain Home

by _____
(Signature of Authorized Official)

DATED _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally assisted programs of the U.S. Department of Transportation, *Federal Highway Administration*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the *Federal Highway Administration* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the *Federal Highway Administration*, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *Federal Highway Administration* may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the *Federal Highway Administration* may direct as a means of enforcing such provisions including sanctions

for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the *(Title of Recipient)* will accept title to the lands and maintain the project constructed thereon in accordance with *Title 23, United States Code*, the Regulations for the Administration of *(Federal Aid Program)*, and the policies and procedures prescribed by the *(Federal Highway Administration)* of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the *(Title of Recipient)* all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto *(Title of Recipient)* and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the *(Title of Recipient)*, its successors and assigns.

The *(Title of Recipient)*, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the *(Title of Recipient)* will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the **(Title of Recipient)** pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued. *
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the **(Title of Recipient)** will have the right to enter or re-enter the lands and facilities thereon, and the above-described lands and facilities will there upon revert to and vest in and become the absolute property of the **(Title of Recipient)** and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **(Title of Recipient)** pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **(Title of Recipient)** will there upon revert to and vest in and become the absolute property of **(Title of Recipient)** and its assigns. *

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

The City of Mountain Home

TITLE VI/ADA NOTICE OF NONDISCRIMINATION

The **City of Mountain Home** complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, **the City of Mountain Home** does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the FMCSA Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the **City of Mountain Home** programs and activities, as well as hiring or employment practices.

Complaints of alleged discrimination and inquiries regarding **the City of Mountain Home** nondiscrimination policies may be directed to **Sue Edwards, HR Coordinator, 720 S. Hickory Street, Mountain Home, AR 72653** or at sedwards@cityofmountainhome.com. Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

UNDERSTANDING LIMITED ENGLISH PROFICIENCY (LEP)

LEP refers to individuals who do not speak English as their primary language and who have a limited ability to read, write, speak or understand English and, therefore, are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit or encounter.

AUTHORITY - Title VI of the Civil Rights Act of 1964 (Title VI) states that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Executive Order (EO) 13166 - Improving Access to Services for Persons with LEP set forth the compliance standards that recipients must follow to ensure that the program and activities they normally provide in English are accessible to LEP persons and thus do not discriminate on the basis of national origin in violation of Title VI of the Civil Rights Act of 1964, as amended, and its implementing regulations. Recipients must take reasonable steps to ensure meaningful access to their programs and activities by LEP persons.

Title VI Complaint Procedure

The following procedures cover complaints filed under Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987.

"Any person who believes they, or any specific class of persons, were subjected to discrimination on the basis of race, color or national origin in programs or activities of a Federal-aid Recipient may file a complaint. According to U.S. DOT regulations, 49 CFR § 21.11(b), a complaint must be filed not later than 180 days after the date of the alleged discrimination, unless the time for filing is extended by the investigating agency".

NOTE: The City of Mountain Home will keep a log of all Title VI complaints received. The log shall include the date the complaint was filed, a summary of the allegations, the status of the complaint, and actions taken in response of the complaint.

Title VI Complaint Process

1. If **the City of Mountain Home** receives a complaint, it **must** forward it to Arkansas Department of Transportation (ARDOT), who will then forward the complaint to the Federal Highway Administration (FHWA) Arkansas Division Office (Division).
2. All Title VI complaints received by the Division Office will be forwarded to Federal Highway Administration Office of Civil Rights (HCR) for processing and potential investigation.
3. If HCR determines a Title VI complaint against a sub-recipient can be investigated by ARDOT, HCR may delegate the task of investigating the complaint to ARDOT. ARDOT will conduct the investigation and forward the Report of Investigation to HCR for review and final disposition.
4. The disposition of all Title VI complaints will be undertaken by HCR, through either (1) informal resolution or (2) issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the Division Office.

Complaint

The City of Mountain Home's policy ensures nondiscrimination compliance, on the grounds of race, color, national origin, age, sex, religion (not applicable as a protected group under the FMCSA Title VI Program), disability, limited English proficiency (LEP), or low-income status as provided by Title VI of the Civil Rights act of 1964 and related Nondiscrimination authorities.

Title 42 U.S.C. Sections 2000d

Executive Order 13166 ensures individuals whose first language is not English and has a limited capacity to read, write or understand English have meaningful access to programs, information and services by any entity receiving Federal funding. Please provide the following information necessary in order to process your complaint. A formal complaint must be filed within 180 days of the occurrence of the alleged discriminatory act. Assistance is available upon request. Please contact HR Coordinator, Sue Edwards, at 870-232-5045.

Complete this form and return to:

City of Mountain Home
Sue Edwards, HR Coordinator
720 S. Hickory Street
Mountain Home, AR 72653
870-232-5045

Complainant's Name:

Address: _____ City: _____

State: _____ Zip Code: _____

Telephone (Home): _____ Telephone (Work): _____

Person(s) discriminated against (if other than complainant)

Name:

Address: _____ City: _____

State: _____ Zip Code: _____

Telephone (Home): _____ Telephone (Work): _____

What is the discrimination based on? Race Color National Origin

Disability Income Limited English Proficiency (LEP) Sex Age

Date of the alleged discrimination: _____ Location: _____

Agency or person that was responsible for the alleged discrimination:

Have you filed this complaint with any other Federal, State, or local agency? If so, whom?

What remedy are you seeking?

List names and contact information of persons who may have knowledge of the alleged discrimination.

Describe the alleged discrimination. Explain what happened and whom you believe as responsible.

Complainant should sign and date. The complaint will not be accepted if it has not been signed. You may attach any written materials or other supporting information you think is relevant to your complaint.

Signature

Date

Street Committee Meeting
April 18, 2023 – 12:30 p.m.

The meeting was called to order at 12:30 p.m.

Present were Scott Manchester, Assistant Director of Streets; Jim Bodenhamer, Susan Stockton and Jennifer Baker, Committee members, and Arnold Knox, Planning and Engineering Director.

Scott began the meeting by telling the Committee the Street Department sent a couple crews to Wynne, Arkansas to help them with their March 31st tornado cleanup. He said Arnie and a crew of six left on April 1st with three dump trucks, two backhoes, and chainsaws. He said they worked from Saturday the 1st until Friday the 7th, and another crew left on April 10th until FEMA took over on Thursday April 13th. This was something the Mayor requested, Jennifer said it was great to help them out. There was discussion about the work that was done, and Scott mentioned the City also helped out when Gassville had tornado damage in 2008. Arnie said by the time the first crew got to Wynne on Saturday afternoon, they were in good shape with their streets already cleared. He added, the crew went to work right away cleaning up and hauling brush.

Scott said at last month's meeting, there was a question on the dollar amount of the grant for the Bike Path. He said it is \$164,000 and he asked Arnie to explain the current costs of that project. Arnie explained to the Committee the current cost of \$125,845.08 was not the total to be applied to the grant. He said the box culverts are not included in the grant. Right now, approximately \$40,000 has been spent toward that amount, and he said the cost of \$164,000 will not be the total cost of the project. He added, we are anticipating more like a 50/50 split in costs to this project. Jim said he has received calls asking when this project will be completed, and it is estimated that it will be October/November 2023. Arnie reported the City is applying for a \$300,000 grant to purchase solar lighting for along the trail

Scott told the Committee the Street Department took delivery of 4 – ½ ton pickups and 3 – 1-ton trucks the first week of April. He said the ½ tons came to a cost of \$40,687 each, and the 1-tons were \$46,336 each and are just the chassis. They will have toolboxes installed before being put into use. He added, prices will be compared, and the lowest will install the toolboxes on the 1 tons. Bed liners on the ½ tons will be sprayed in by the mechanics at the street shop. He also reported a trip was made to federal surplus on March 29 to pick up a 1993 Chevrolet 1 ton flatbed for the third construction crew. This truck was purchased at a cost of \$2,500.

A turn signal has been installed at Club Boulevard and Highway 62. It was completed last week and is a protected left turn for both east and westbound traffic. The cost of this work will be included in next month's meeting.

Scott reported the police department has a new canine and the officer that will be handling it needed a dog run. One of our construction crews went over to Carlile Highlands and poured a concrete pad, and the police department put the fencing up. An invoice was sent to the police department for reimbursement of all costs totaling \$2,315.81.

The Street Department has finished all the concrete work for now at the new fire department location on Highway 62. An invoice has been sent for reimbursement to the Street Department for all costs totaling \$71,869.17. Arnie said the architect has been hired, and there are two construction managers bidding on the project, with the city hoping for a third; those bids will open on the 21st. He added they were hoping to begin interviews the first week of May.

The Russell Lane rebuild project is going well and curbs have been completed. That crew is now working on pouring sidewalk, with the Maintenance crew digging out the road. Scott told the Committee asphalt and landscaping will be completed by June. The Committee discussed the traffic issues, and the total cost to the Russell Lane project as of March 31 is \$540,720.55.

The Clysta Willett Park work has been completed and looks great. The total cost to this project is \$320,126.88. The General Fund has already reimbursed the

Street Department \$135,118.21. We are waiting for the last of the statements to come in to send an invoice, and the balance due will be \$185,008.67.

The Access Road to the Community Center at McCabe Park hasn't seen much work this past month, except for wingwalls that were poured at the box culvert. Scott said they are waiting on plans to see where they will go next. There was additional discussion about a planned roundabout that will be built; Arnie said they were about 80% sure there *will* be a small, slow-speed roundabout built after the box culvert, which will direct drivers to the parking lots of the Community Center. He explained the need for a roundabout would be for the three large parking lots planned, plus two side roads coming into a small area. Jim said he had been asked when the Community Center was planned to go to bid. Arnie said he estimated June because the architects are not finished with their final work. He said the road construction cannot start until the plans have been finished. After discussing the access road and the Community Center, the current cost to this project is \$79,988.88.

The landscaping has been completed on Highway 62 in front of the Baxter County courthouse. Scott reported the crew has finished and the Parks Department will do the landscaping. Susan commented that the veterans wall can be seen so much better. The final cost is \$17,789.79.

Scott reported Maintenance for the month of March totaled \$30,183.02, which included sign maintenance, trimming limbs, cleaning out bridges and box throats, the already discussed dog kennel pad at Carlile, clean and check culverts, etc.

The Budget Summary was reviewed. Scott told the Committee there is a roller and a skidsteer with attachments ordered and will be delivered sometime this year. He said a laydown machine, three backhoes and tractor/mower are planned for purchase.

The Wayfinding Program was discussed at length. Arnie reported that the architect requests \$6,000 to change the plans, and he understood there will be a workshop with the council to attend for discussion on the changes to be made.

Jim asked Arnie if ARDOT was ready to go to bid on the bridge at 5 South. Arnie reported they are still working on the utilities, and expects it will be closer to 2025 before it goes to bid.

Scott reported a crew went out to the Baxter County Animal Control to pour two dog runs about 10x20. Jennifer asked what the agreement was with the county and city on animal control, Scott said this was something the Mayor asked to be done to help them out.

Susan thanked the Street Department for taking care of the unsightly fence at the retention pond on Colewood. She said it looks better without those slats in the chain link.

The meeting adjourned at 12:55 p.m.

PETITION

TO: PLANNING COMMISSION
CITY OF MOUNTAIN HOME
MOUNTAIN HOME, ARKANSAS

MAYOR AND CITY COUNCIL
CITY OF MOUNTAIN HOME
MOUNTAIN HOME, ARKANSAS

City of Mountain Home
File Marked this 18 day
of April 20 23
City Clerk Scott G. G.

The petitioners, Phillip M. Gray and Connie J. (Cash) Gray, as Initial Trustees of the Gray Family Living Trust dated September 1, 2011, by and through their counsel, Ted H. Sanders, hereby petition you to rezone certain residential property described below. The petitioners request that the property be rezoned from Residential R-1 to Commercial C-2A. The property to be rezoned is described below, to-wit:

Lots 29, 30, 31 and the E½ of Lot 32 in First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof.

LESS AND EXCEPT: Part of Lot No. 29 of the First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof, said part being more particularly described as follow: Begin at the SE corner of said Lot 29, run thence North 00° 54' 00" E. along the East line of said Lot 29, being the West R/W line of Roberts Street, 135.27 feet to the tangent point of a 25 foot radius turnout and the point of beginning for the parcel herein described; from the point of beginning, run S. 75° 55' 03" W., 27.02 feet; thence N. 35° 09' 00" W. 30.00 feet to a point on the South R/W line of U.S. Highway 62; thence N. 54° 51' 00" E. along said R/W line 5.00 feet to the point of the turnout curve to the right, said curve having a radius of 25 feet and a central angle of 126° 03'; thence along said curve a curved distance of 55.00 feet to the point of beginning.

The property is located at the corner of Roberts Drive and Highway 62/412 West, Mountain Home, Arkansas. The rezoning of this property will not conflict with the surrounding land uses because of multiple zoning classifications that exist in the vicinity. A diagram of the property and vicinity is attached hereto and marked Exhibit "A". It is the opinion of the petitioner that this property is no longer practical or desirable for Residential R-1 use.

The petitioners herein are Phillip M. Gray and Connie J. (Cash) Gray, as Initial Trustees of the Gray Family Living Trust dated September 1, 2011, and they have authorized Ted H. Sanders to act on their behalf in the prosecution of this petition.

PHILLIP M. GRAY AND CONNIE J. (CASH) GRAY,
AS INITIAL TRUSTEES OF THE GRAY FAMILY
LIVING TRUST DATED SEPTEMBER 1, 2011
PETITIONERS

BY: 

Ted H. Sanders
P. O. Box 2308
Mountain Home, AR 72654
Their Attorney

Exhibit "A"

Lewis Auto
C-2

Property to
be rezoned
R-1 to
C-2A

Roberts Dr

old
Judy's
Funeral Home
C-2A

HAYES St

C-3

R-1
Meeks
Lumber yard

Ultimate
Auto
Group
C-2

Ark Highway 62/412

C-2 Kilsore
Visitor
Center

CONNOR
C-2 FUNERAL
HOME

Two 2 1/2
Baptist
Church

NOTICE

NOTICE is hereby given that a petition has been filed with the Planning Commission and City Council of Mountain Home, Arkansas, by the owners of the following described property situated in Baxter County, Arkansas, to-wit:

Lots 29, 30, 31 and the E½ of Lot 32 in First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof.

LESS AND EXCEPT: Part of Lot No. 29 of the First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof, said part being more particularly described as follow: Begin at the SE corner of said Lot 29, run thence North 00° 54' 00" E. along the East line of said Lot 29, being the West R/W line of Roberts Street, 135.27 feet to the tangent point of a 25 foot radius turnout and the point of beginning for the parcel herein described; from the point of beginning, run S. 75° 55' 03" W., 27.02 feet; thence N. 35° 09' 00" W. 30.00 feet to a point on the South R/W line of U.S. Highway 62; thence N. 54° 51' 00" E. along said R/W line 5.00 feet to the point of the turnout curve to the right, said curve having a radius of 25 feet and a central angle of 126° 03'; thence along said curve a curved distance of 55.00 feet to the point of beginning.

The above described property is located at the corner of Roberts Drive and Highway 62/412 West, Mountain Home, Arkansas.

Said petition seeks the rezoning of the property from Residential R-1 to Commercial C-2A.

The hearings related to said petition will be held as follows:

1. The Planning Commission will hear objections and make its determination on said petition at the City Hall on May 8, 2023, at 1:00 p.m.
2. The City Council will make its determination on said petition at the City Hall on May 18, 2023, at 6:00 p.m.

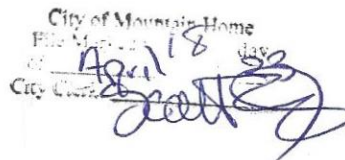
The petitioners are Phillip M. Gray and Connie J. (Cash) Gray, as Initial Trustees of the Gray Family Living Trust dated September 1, 2011, the record owners of the property, and they have named Ted H. Sanders to act for them in this proceeding.



City Clerk

ONE PUBLICATION:

April 21, 2023

City of Mountain Home
Filed for Publication
April 18, 2023
City Clerk


ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 296, AS AMENDED, WITH REFERENCE TO ZONING WITHIN THE CITY LIMITS OF THE CITY OF MOUNTAIN HOME, ARKANSAS, RELATIVE TO CHANGING AREA ZONED AS RESIDENTIAL R-1 TO COMMERCIAL C-2A.

WHEREAS, a proper petition was filed by property owners requesting a map change in zoning; said petition was submitted to the Planning Commission of the City of Mountain Home, Arkansas; notice of said petition and public hearing thereon was published in a newspaper having local circulation as required by Ordinance; a public hearing was held, and all remonstrances were heard, after which the Planning Commission recommended the property described herein be rezoned.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF MOUNTAIN HOME, ARKANSAS:

The following real estate in Baxter County, Arkansas be, and it hereby is changed in zoning from Residential R-1 to Commercial C-2A.

Lots 29, 30, 31 and the E½ of Lot 32 in First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof.

LESS AND EXCEPT: Part of Lot No. 29 of the First Addition to Vista Valley Subdivision, as shown by the recorded plat thereof, said part being more particularly described as follow: Begin at the SE corner of said Lot 29, run thence North 00° 54' 00" E. along the East line of said Lot 29, being the West R/W line of Roberts Street, 135.27 feet to the tangent point of a 25 foot radius turnout and the point of beginning for the parcel herein described; from the point of beginning, run S. 75° 55' 03" W., 27.02 feet; thence N. 35° 09' 00" W. 30.00 feet to a point on the South R/W line of U.S. Highway 62; thence N. 54° 51' 00" E. along said R/W line 5.00 feet to the point of the turnout curve to the right, said curve having a radius of 25 feet and a central angle of 126° 03'; thence along said curve a curved distance of 55.00 feet to the point of beginning.

The above described property is located at the corner of Roberts Drive and Highway 62/412 West, Mountain Home, Arkansas.

WHEREAS, this Ordinance is necessary to permit the best use of the property and to permit the immediate commencement of construction on the property, an emergency is hereby declared to exist pertaining to the rezoning of the property, and this Ordinance shall be in full force and effect from and after its passage and publication.

PASSED this 18th day of May, 2023.

MAYOR

ATTEST:

CITY CLERK

July 15, 2010

Honorable Mayor David Osmon,

I was the City Clerk of Mountain Home from January 1987 until March 1999. I retired after 12 years of service. Arkansas state law says that City Clerk's of 1st class cities will receive retirement pay from the city after serving 10 years and upon reaching the age of 60.

On February 19, 2011, I will reach age 60. State law mandates that I will be paid $\frac{1}{2}$ of my salary (as of the date I retired) each month.

This letter is to advise and request that I begin receiving monthly payments of retirement pay beginning after February 19, 2011.

Thank you in advance for your help with this matter.

Sincerely,

Deborah House Patterson

#3 Duxford Circle

Bella Vista, Ar. 72714

479-422-3990

A.C.A. § 24-12-121

Copy Citation

Current through all acts of the Third Extraordinary Session (2022), including corrections and edits by the Arkansas Code Revision Commission.

AR - Arkansas Code Annotated **Title 24 Retirement And Pensions** **Chapter 12 Local Officers And Employees – Miscellaneous Provisions** **Subchapter 1 – General Provisions**

24-12-121. City clerk — Clerk-treasurer.

(a)

(1) A city clerk or clerk-treasurer in a city of the first class may retire from office for the remainder of his or her life at the retirement pay provided in this section if the person has served as city clerk, clerk-treasurer, or city treasurer for:

(A) Not less than ten (10) years, upon reaching sixty (60) years of age; or

(B) Twenty (20) years, without regard to age.

(2) On January 1 of each year, if a retiree under this section has been retired for at least twelve (12) full months, up to a three percent (3%) cost-of-living increase will be added.

(3) Subdivision (a)(2) of this section applies only if approved by the governing body of the city.

(b)

(1) Any city clerk, city treasurer, or any person serving as city clerk or clerk-treasurer who shall retire or be succeeded by another city clerk or clerk-treasurer within the provisions of this section shall be paid monthly a sum equal to one-half ($\frac{1}{2}$) of the monthly salary received by him or her during the last preceding year of his or her service.

(2) The retirement pay shall be paid by the city from its general fund account.

(c)

(1) Any city clerk or clerk-treasurer in a city of the first class who has served in another capacity with the same city, and that capacity of service also provides for a retirement plan, may apply all years served in that previous capacity toward the accrual of the vesting period provided for in subsection (a) of this section, if approved by the city council.

(2) Benefits shall be paid proportionally from the various funds applicable to the respective capacities of service. This shall be based on the length of service in each capacity for the city.

(d)

(1) Upon the death of any city clerk or clerk-treasurer who retired under the provisions of subsection (a) of this section or any other state statute or any city clerk or clerk-treasurer who dies in office after becoming eligible to retire under subsection (a) of this section or any other state statute, the legally recognized spouse of the city clerk or clerk-treasurer married to the city clerk or clerk-treasurer ten (10) years or longer may receive, at the option of the governing body of the city, one-half ($\frac{1}{2}$) of the retirement benefit the retired city clerk or clerk-treasurer was receiving or one-half ($\frac{1}{2}$) of the retirement benefit the city clerk or clerk-treasurer who died in office was entitled to receive.

(2) Upon remarriage of the spouse, the benefits shall cease.

History

Acts 1957, No. 313, §§ 1, 2; 1971, No. 356, §§ 1, 2; A.S.A. 1947, §§ 19-1031, 19-1032; Acts 1987, No. 117, § 1; 1993, No. 1103, § 1; 2007, No. 158, § 1; 2007, No. 293, § 1.

Arkansas Code of 1987 Annotated Official Edition

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RESOLUTION NO. 2023-xx

**A resolution expressing the willingness
of the City of Mountain Home to utilize
Federal-Aid Recreational Trails Program Funds**

WHEREAS, the City of Mountain Home understands Federal-Aid Recreational Trails Program Funds are available at 80 percent federal participation and 20 percent local match/in-kind labor to develop or improve McCabe Park trails;

WHEREAS, the City of Mountain Home understands that Federal-Aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement;

WHEREAS, this project, using federal funding, will be open and available for use by the public and maintained by the applicant for the life of the project;

**NOW THEREFORE, BE IT RESOLVED
BY CITY OF MOUNTAIN HOME CITY COUNCIL THAT**

SECTION I The City of Mountain home will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II Mayor Hillrey Adams is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III The City of Mountain Home City Council pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

PASSED AND ADOPTED THIS 18TH DAY OF MAY, 2023

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK

AN ORDINANCE AMENDING ORDINANCE NO. 296 FOR THE PURPOSE OF SETTING FILING FEES FOR PETITIONS TO THE PLANNING COMMISSION AND CITY COUNCIL FOR REZONINGS, SPECIAL USE VARIANCES AND ANNEXATIONS, AND FOR OTHER PURPOSES.

WHEREAS, petitions are filed with the City of Mountain Home, Arkansas, for hearings before the Planning Commission and City Council of the City of Mountain Home, and;

WHEREAS, ordinances must be published and other costs expended and the City is not able to recoup these costs after the desired action has been taken by the agency petitioned;

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Mountain Home, Arkansas:

Section 1. That the City Clerk or a designated agent is hereby declared to be the official of the City of Mountain Home, Arkansas, to receive petitions seeking action of the Planning Commission and the City Council thereof. Said Clerk shall, upon receipt of any petition, appropriately file the matter and place the same on the agenda of the meeting of the Commission or Council, as the case may be.

Section 2. Provided, however, that the City Clerk or an agent shall accept no petition for filing unless the same is accompanied by a fee to cover the costs which may be incurred in the matter as follows:

- * A. In the case of a petition for a change in zoning, the fee shall be Seventy-five Dollars (\$75.00);
- * B. In the case of a petition for a special use variance, the fee shall be Seventy-five Dollars (\$75.00);
- * C. In the case of a petition to annex property to the City of Mountain Home, Arkansas, the fee shall be One Hundred Dollars (100.00).

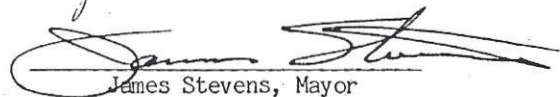
Section 3. The City Clerk or an agent shall deposit the funds collected into the General Fund of the City of Mountain Home in order to cover the costs of publishing.

Section 4. The provisions of this Ordinance shall be severable. The invalidity, unenforceability, or unconstitutionality of any clause, phrase, sentence or part thereof, shall not affect the validity, enforceability, or constitutionality of any other clause, phrase, or part thereof.

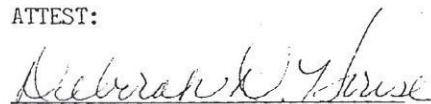
Section 5. All Ordinances and sections of Ordinances in conflict herewith are hereby repealed.

Section 6. It is determined by the City Council of the City of Mountain Home, Arkansas, that the present policies with regard to filing fees for petitions filed with the City of Mountain Home, is causing the loss of money to the Treasury of the City of Mountain Home, Arkansas. Therefore, an emergency is declared to exist; and this Ordinance being necessary for the preservation of the public health and safety, the same is to be in full force and effect from and after its passage.

PASSED AND APPROVED THIS 4th DAY OF June, 1990.


James Stevens, Mayor

ATTEST:


Deborah D. House, City Clerk

ORDINANCE NO.	PURPOSE	PUBLICATION COST
2023-1	Rezoning	\$111.75
2023-4	Rezoning	\$110.75
2023-7	Annexation	\$98.75
2023-13	Rezoning	\$60.50
2023-15	Rezoning	\$171.75
2023-16	Rezoning	\$73.50
Publication costs		\$627.00
Fees collected		\$475.00
Net balance		(\$152.00)

NOTES The above fees are strictly the costs to publish the approved ordinances in The Baxter Bulletin. They do not include the time or materials expensed in the annexation/rezoning process. The city updates its master planning/zoning maps every few years to address recent changes. That expense averages out to about \$30 per change once the maps are updated.

Inflation Calculator

The Changing Value of a Dollar

Amount	\$	75.00
From	1990	▼
To	2023	▼

\$176.52

* Adjusted for inflation, \$75.00 in 1990 is equal to \$176.52 in 2023.
Annual inflation over this period was 2.63%.

A dollar just ain't what it used to be. Our inflation calculator will tell you the relative buying power of a dollar in the United States between any two years from 1914–2023. It will also calculate the rate of inflation during the time period you choose.

We determine the value of a dollar using the Consumer Price Index from December of the previous year. All calculations are approximate.

Fun fact: In 2021, inflation surged to over 7%, the highest rate since 1982.

[Click here](#) for more interesting inflation figures.

Browse by Amount

\$0.10	\$0.20	\$0.30	\$0.40	\$0.50	\$0.60	\$0.70	\$0.80	\$0.90	\$1.00
\$1.10	\$1.20	\$1.30	\$1.40	\$1.50	\$1.60	\$1.70	\$1.80		
\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	\$2.60	\$2.70	\$2.80		
\$3.10	\$3.20	\$3.30	\$3.40	\$3.50	\$3.60	\$3.70	\$3.80		

Inflation Calculator

The Changing Value of a Dollar

Amount	\$ 100.00
From	1990
To	2023

\$235

Adjusted for inflation, \$100 in 1990 is equal to \$235 in 2023.

Annual inflation over this period was 2.63%.

A dollar just ain't what it used to be. Our inflation calculator will tell you the relative buying power of a dollar in the United States between any two years from 1914–2023. It will also calculate the rate of inflation during the time period you choose.

We determine the value of a dollar using the Consumer Price Index from December of the previous year. All calculations are approximate.

Fun fact: In 2021, inflation surged to over 7%, the highest rate since 1982.

[Click here](#) for more interesting inflation figures.

Browse by Amount

\$0.10	\$0.20	\$0.30	\$0.40	\$0.50	\$0.60	\$0.70	\$0.80	\$0.90	\$1.00
\$1.10	\$1.20	\$1.30	\$1.40	\$1.50	\$1.60	\$1.70	\$1.80	\$1.90	\$2.00
\$2.10	\$2.20	\$2.30	\$2.40	\$2.50	\$2.60	\$2.70	\$2.80		
\$3.10	\$3.20	\$3.30	\$3.40	\$3.50	\$3.60	\$3.70	\$3.80		
\$4.10	\$4.20	\$4.30	\$4.40	\$4.50	\$4.60	\$4.70	\$4.80		



ORDINANCE NO. 2023-xx

**AN ORDINANCE AMENDING ORDINANCE NO. 296 AND ORDINANCE NO. 90-23
FOR THE PURPOSE OF SETTING FILING FEES FOR PETITIONS TO THE
PLANNING COMMISSION AND CITY COUNCIL FOR REZONINGS, SPECIAL USE
VARIANCES AND ANNEXATIONS, AND FOR OTHER PURPOSES**

WHEREAS, petitions are filed with City of Mountain Home, Arkansas, for hearings before the Planning Commission and City Council for the City of Mountain Home, and;

WHEREAS, ordinances must be published, and other costs expended and the City is not able to recoup these costs after the desired action has been taken by the agency petitioned;

**NOW THEREFORE BE IT ORDAINED
BY THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, ARKANSAS:**

Section 1. That the City Clerk or a designated agent is hereby declared to the official of the City of Mountain Home, Arkansas, to receive petitions seeking action of the Planning Commission and the City Council thereof. Said Clerk or the designated agent shall, upon receipt of any petition, appropriately file the matter and place the same on the agenda of the meeting of the Planning Commission or City Council, as the case may be.

Section 2. Provided, however, that the City Clerk or designated agent shall accept no petition for filing unless the same is accompanied by a fee to cover the costs which may be incurred in the matter as follows:

- * A. In the case of a petition for a change in zoning, the fee shall be two hundred dollars (\$200.00);
- * B. In the case of a petition for a special use variance, the fee shall be two hundred dollars (\$200.00);
- * C. In the case of a petition to annex property into the City of Mountain Home, Arkansas, the fee shall be two hundred and fifty dollars (\$250.00);

Section 3. The City Clerk or designated agent shall deposit the funds collected into the General Fund of the City of Mountain Home in order to cover the costs of publishing.

Section 4. The provisions of this Ordinance shall be severable. The validity, unenforceability or unconstitutionality of any clause, phrase, sentence or part thereof shall not affect the validity, enforceability or constitutionality of any other clause, phrase or part thereof.

Section 5. All Ordinances and sections of Ordinances in conflict herewith are hereby repealed.

Section 6. It is determined by the City Council of the City of Mountain Home, Arkansas, that the present policies with regard to filing fees for petitions filed with the City of Mountain Home is causing the loss of money to the Treasury of the City of Mountain Home, Arkansas. Therefore,

an emergency is declared to exist; and this Ordinance being necessary for the preservation of the public health and safety, the same is to be in full force and effect from and after its passage.

PASSED AND APPROVED THIS 18th DAY OF MAY, 2023.

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK

ORDINANCE NO. 2023-xx

**AN ORDINANCE WAIVING COMPETITIVE BIDDING
AND AUTHORIZING THE PURCHASE OF A 2023 RAM 5500
4X4 CREW CAB CHASSIS WITH A WORK BED
AND A 7,500-POUND CRANE WITH A 30-FOOT REACH**

WHEREAS, the City of Mountain Home Water/Wastewater Department is desirous of purchasing a 2023 RAM 5500 4x4 crew cab chassis with a work bed and a 7,500-pound crane with a 30-foot reach;

WHEREAS, the 2023 RAM 5500 4x4 crew cab chassis with a work bed and a 7,500-pound crane with a 30-foot reach is necessary to meet the needs of the Water/Wastewater Department;

**NOW, THEREFORE, BE IT ORDAINED
BY THE CITY COUNCIL OF MOUNTAIN HOME, ARKANSAS**

SECTION 1. The Water/Wastewater Department of the City of Mountain Home, Arkansas desires to purchase a 2023 RAM 5500 4x4 crew cab chassis with a work bed and a 7,500-pound crane with a 30-foot reach.

SECTION 2. Due to the nature of the purchase and the amount of the purchase, the Water/Wastewater department would like to request that the City Council waive the City's standard bidding procedure and instead purchase this item directly from Red River Dodge of Heber Springs. The purchase cost of the 5500 chassis, including the previously mentioned work bed and crane, will be \$188,000.00 (one hundred eighty-eight thousand dollars), plus any applicable sales tax.

Section 3. That the Water/Wastewater Department is hereby authorized to purchase a 2023 RAM 5500 4x4 crew cab chassis with a work bed and a 7,500-pound crane with a 30-foot reach for a sum not to exceed \$200,000.00 (two hundred thousand dollars) from Red River Dodge. This will be paid for out of Capital R&R fund Account # 600-1000-13082-00.

EMERGENCY CLAUSE The purchase of the 2023 RAM 5500 4x4 crew cab chassis with a work bed and a 7,500-pound crane with a 30-foot reach is required for the health and safety of the residents of the City of Mountain Home, an emergency is therefore declared to exist; and this Ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED THIS 18th DAY OF MAY, 2023.

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK