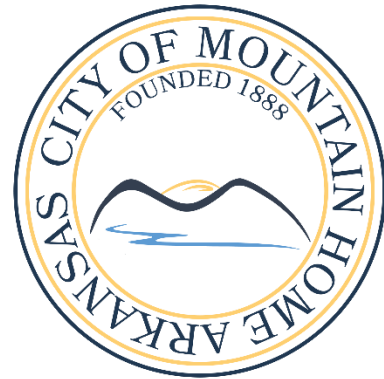


MOUNTAIN HOME CITY COUNCIL REGULAR MEETING AGENDA

**THURSDAY, SEPTEMBER 28th, 2023 @ 6 P.M.
COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
720 HICKORY STREET, MOUNTAIN HOME, ARKANSAS**

**Pledge of Allegiance
Prayer
Roll call
Minutes from the September 7th Council meeting
Committee reports
Bank reconciliations
Agenda additions
Announcements**



NEW BUSINESS

THIRD QUARTER BUDGET ADJUSTMENTS, presented by Alma Clark

SALE OF A 2020 DOGE RAM FROM THE STREET DEPARTMENT TO BAXTER DAY SERVICE CENTER VIA A BAXTER COUNTY GRANT, presented by Hillrey Adams

LIST OF MOUNTAIN HOME POLICE DEPARTMENT EQUIPMENT TO BE DESTROYED OR AUCTIONED OFF, presented by Eddie Griffin

AN ORDINANCE AMENDING ORDINANCE NO. 2023-32, 2023-14, 2023-06, 2020-19, 2019-19, 2018-11, 2017-8, 2014-10, 2013-10 PERMITTING MUNICIPAL EMPLOYEES AND OFFICIALS TO CONDUCT BUSINESS WITH THE CITY OF MOUNTAIN HOME, ARKANSAS AND PRESCRIBING THE EXTENT OF SUCH AUTHORITY, presented by Sue Edwards

COMMENTS

ADJOURN

**Respectfully submitted,
Scott Liles, City Clerk**

MINUTES
REGULAR CITY COUNCIL MEETING – Thursday, September 7th, 2023

1. The Mountain Home City Council met in regular session on September 7th, 2023, in the Council Chambers of the Municipal Building. Mayor Hillrey Adams called the meeting to order at 6:02 p.m.
2. **ROLL CALL** Following the Pledge of Allegiance and an invocation, the following Council members were present for the roll call: Bob Van Haaren, Susan Stockton, Jennifer Baker, Wayne Almond, Paige Evans, Carry Manuel, Jim Bodenhamer and Nick Reed.
3. **IN ATTENDANCE** City officials present: Mayor Hillrey Adams, City Clerk Scott Liles, City Attorney Roger Morgan, Planning and Engineering Director Arnold Knox, Fire Chief Kris Quick, Parks Director Daniel Baxley, Human Resources Director Sue Edwards, Police Chief Eddie Griffin, Assistant Police Chief Robert McCoy and Code Enforcement Officer Mike Anderson.
4. **MEDIA** Chris Fulton with the Mountain Home Observer, Caroline Spears with The Baxter Bulletin and David Taylor with the Daily Citizen Journal.
5. **MINUTES** Council member Susan Stockton made a motion to approve the minutes from the August 24th, 2023, meeting. The motion was seconded by council member Bob Van Haaren. *The vote was recorded as follows: Bob Van Haaren, Susan Stockton, Wayne Almond, Paige Evans, Carry Manuel, and Jim Bodenhamer – Yes; Jennifer Baker and Nick Reed – Abstain. The motion carried and the Aug. 24th minutes were declared adopted.*
6. **OLD BUSINESS**

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE PURCHASE OF A PUBLIC SAFETY CAMERA SYSTEM FROM CRITICAL EDGE OF JONESBORO, ARKANSAS, FOR A SUM OF \$65,000 This item was up for its second reading after being read initially at the Aug. 24th meeting. If approved, this Ordinance would allow the City to waive bids and purchase a traffic camera system from Critical Edge through the national The Interlocal Purchasing System, or TIPS, for \$65,000. City attorney Roger Morgan placed the item on its second reading by title only.

THIRD READING Following a lengthy public comment session and discussion, council member Jim Bodenhamer made a motion to suspend the rules and place the item on its third reading by title only. That motion was seconded by council member Jennifer Baker. *The vote was recorded as follows: Bob Van Haaren, Susan Stockton, Jennifer Baker, Carry Manuel, Jim Bodenhamer and Nick Reed – Yes; Wayne Almond and Paige Evans – No, and the motion was declared approved.*

ADOPTION Following the proposed Ordinance's third reading, council member Jim Bodenhamer made a motion to adopt the Ordinance and drew a second from council member Jennifer Baker. *The vote was recorded as follows: Bob Van Haaren, Jennifer Baker, Carry Manuel, Jim Bodenhamer and Nick Reed – Yes; Susan Stockton, Wayne Almond and Paige Evans – No, and the Ordinance declared adopted and numbered Ordinance No. 2023-33.*

CITY CLERK'S NOTES *The system would place nine traffic cameras around nine Mountain Home intersections (Highway 5 and 62, Highway 62 and Cardinal, Highway 62 and Club Boulevard, Highway 201 and the Sheid-Hopper Bypass, Hospital Drive and Highway 5 N, the west end of the Bypass, the east end of the bypass and Cardinal and Highway 5 S). The cameras could identify license plates or track vehicles of a particular color/make/model, but do not have facial recognition software. The cameras could be used to give authorities a real-time view of an intersection (in the event of an accident) or could be used to search for a particular vehicle in the event of an Amber Alert, robbery or other situations where finding a specific vehicle is beneficial. The cameras will not be used to enforce speed limits or traffic regulations as Arkansas law prohibits cameras from being used in such a manner. By purchasing the system through TIPS, the City would save about \$21,900 over purchasing the system on the open market.*

7. NEW BUSINESS

AN ORDINANCE AMENDING ORDINANCE NO. 2023-18, 2022-45, 2022-32, 2022-21 TO EXPAND AND REDEFINE THE JOB CLASSIFICATION AND COMPENSATION PLAN IN ORDER TO ENHANCE EFFICIENT MANAGEMENT WITHIN THE DEPARTMENTS OF THE CITY OF MOUNTAIN HOME If approved, this Ordinance would create the position of Stores & Maintenance Clerk, a grade 12 position, that would work under the supervision of the Public Works Director. City attorney Roger Morgan placed the item on its first reading in its entirety.

SECOND READING After the item's first reading, council member Wayne Almond made a motion to suspend the rules and place the item on its second reading by title only. His motion was seconded by council member Carry Manuel. *The vote was recorded as follows: All present – Yes, and the motion was declared passed.*

THIRD READING Following the proposed Ordinance's second reading, council member Bob Van Haaren made a motion to suspend the rules and place the item on its third reading by title only. Council member Nick Reed seconded the motion. *The vote was recorded as follows: All present – Yes, and the motion was declared passed.*

ADOPTION After the item's third reading, council member Wayne Almond made a motion to adopt the Ordinance and drew a second from council member Nick Reed. *The vote was recorded as follows: All present – Yes, and the Ordinance declared adopted and numbered Ordinance No. 2023-34.*

EMERGENCY CLAUSE Following adoption, council member Wayne Almond made a motion to attach the City's emergency clause to Ordinance No. 2023-34. His motion was seconded by Nick Reed. *The vote was recorded as follows: All present – Yes, the motion was declared adopted and the emergency clause attached to Ordinance No. 2023-34.*

AN ORDINANCE AMENDING CHAPTER 6, SECTIONS 6.14 AND 6.15 OF THE PERSONNEL POLICY HANDBOOK FOR THE CITY OF MOUNTAIN HOME If approved, this Ordinance would amend the City's personnel handbook regarding suspensions and the appeals procedure. The Ordinance would redefine who may approve an employee suspension and the results if a suspension is found to be without cause or merit. The Ordinance would also replace the City's current appeal procedure for suspensions or terminations with one that saw the aggrieved employee appealing their case first to the Human Resources Director and then the Mayor. City attorney Roger Morgan placed the item on its first reading in its entirety.

SECOND READING After the item's first reading, council member Jennifer Baker made a motion to suspend the rules and place the item on its second reading by title only. Her motion was seconded by council member Paige Evans. *The vote was recorded as follows: All present – Yes, and the motion was declared passed.*

THIRD READING Following the proposed Ordinance's second reading, council member Jennifer Baker made a motion to suspend the rules and place the item on its third reading by title only. Council member Jim Bodenhamer seconded the motion. *The vote was recorded as follows: All present – Yes, and the motion was declared passed.*

ADOPTION After the item's third reading, council member Jennifer Baker made a motion to adopt the Ordinance and drew a second from council member Bob Van Haaren. *The vote was recorded as follows: All present – Yes, and the Ordinance declared adopted and numbered Ordinance No. 2023-35.*

SEPTEMBER 21st CITY COUNCIL MEETING RESCHEDULED FOR SEPTEMBER 28th Council members agreed to reschedule the planned September 21st Council meeting to September 28th.

The change in dates was due to the mayor, parks director and several other employees attending the Arkansas Parks and Recreation Association's annual conference and award banquet in Jonesboro.

At the event, the City will receive the award for Festival of the Year (1-4 Years category) for the Coulter Celebration of Lights. Parks employee Megan Engeler will also be presented with the Outstanding New Professional award, and Parks Director Daniel Baxley has been nominated to the APRA's Executive Board as President-Elect.

8. ADJOURN

With no further business to come before the council, Mayor Hillrey Adams declared the meeting adjourned at 6:40 p.m.

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK

Street Committee Meeting
September 19, 2023 – 12:30 p.m.

The meeting was called to order at 12:25 p.m.

Present were Scott Manchester, Assistant Director of the Street Department; Jennifer Baker, Committee member; Arnold Knox, and Steve Hill, Public Works Director.

Scott reported there was a correction in the amount spent at the 8th Street parking lot. Last month he reported \$8,966 was spent, when after retotaling, it came out to \$36,217 that was reimbursed by the Sewer Department. Jennifer asked what was done at that location. Scott said there was a rebuild to the parking lot with base and new asphalt. Steve added, there was a portion of sewer line that was replaced, and the lot had been pretty well torn up.

Sealed bids were opened for the E. 1st Street and Conway Street asphalt. Dilbeck Excavating was the low bidder, and Scott said they would be starting that in a few weeks. Both streets are ready to go. Bids for culvert were opened, the low bid was \$80,414.77; sealed bids for striping various streets that had been overlaid, were opened.

The Street Report for August 2023 was reviewed. Scott reported the E. 1st Street rebuild is waiting to be paved. The landscaping has been completed and the total spent through August 31 is \$194,489.96.

Conway Street is the same as E. 1st St., Scott reported. The landscaping has been completed and right now are waiting for it to be paved. The total spent on Conway Street through August 31 is 187,071.97.

Maintenance for the month of August totaled \$30,657.19. Scott reported that the crew was trimming limbs, mowing right of ways and general maintenance.

Jennifer asked if the third construction crew was ready to go. Scott said it was, but one of the foremen suffered a heart attack and the third crew foreman took over for his crew until he returns. He added, two new laborers started this past Monday, two more are starting next Monday, and an equipment operator will be starting the 1st part of October.

Jennifer asked if bids are being opened today for the new community center. Scott added, the Street Department is doing dirt work out there, getting the pad ready for the gymnasium. Arnold reported the curb, sidewalk and parking lots will be done by the Street Department. He added the building pads will be done by a contractor.

Scott reported a new dump truck ordered almost 2 years ago, was delivered recently and it was sent today to Bus Andrews in Springfield to have the snowplow and dump box installed.

Arnie said a vehicle and equipment list has been sent to city hall for auction. He said we missed the earlier auction because the new trucks hadn't come in yet. Now that they are here, we can go ahead and auction what we have.

The meeting adjourned at 12:38 p.m.

SEPTEMBER 2023 09/19/2023 - W/S Committee Meeting

@ 4:30pm. Attending: Alma Clark, Steve Hill, Jennifer Baker, Nick Reed, Bob Van Haaren & Kirby Rowland We met in Meeting room adjacent city building. The meeting adjourned at 5:18pm.

- Cash analysis / Revenue / Expense Report ending AUGUST 2023 were presented.
- Project reports ending JULY & AUGUST 2023 were presented Since project reports were not presented at Augusts meeting.
- Our water loss was 25.6% Ending August 2023. The previous month was at 19.9%. We continue to fix and find leaks daily as these leaks present themselves.
- Kirby passed out copies of Garver project updates to the W/S Committee that are in progress: WWTP upgrades & additional upgrades at WWTP, New Lake intake project, Master Plan Updates.

PROJECT UPDATES:

- **Dyer St/6th/Circle Drive: Sewer Line Upgrade:** Started on 12/19/2022. Total footage to be upgraded is 2900' of pipe and 21 manholes to be replaced. To date we have laid 1078' of SDR 26 pipe and have set 6 manholes and 1 bore has been completed. This project started back on 09/06/2023 on Circle Drive and we have laid 210' or 10" SDR 26 pipe and have set 3 manholes. Remaining to do on this project is 1612" and 12 manholes.
- **Hickory St/8th st 2nd section:** Started 06/08/23 again on W. 8th Street - we Laid 42' of 6" pipe and set 1 manhole and temporarily stubbed pipe for continuation and finished this section on 06/13/23. On E. 8th Street – we started this part on 05/26/2023 there will be an approximately 300' of line and 4 manholes to be set. To date we have laid & completed on 06/30/23 we shortened the amount of line due to services tying into line under buildings poured new manhole and moved manhole about 40' from original plan. Line completed on 06/30/23. Asphaltting of parking lot completed on 08/24/23 by street Department.
- **Morris St / N Church Water Line Upgrade:** Started 03/23/23. On Morris St total footage was 705' of 6" water line. To date we have laid all of the pipe & completed two bores on Morris St along with Clean-up & 4 service ties ins and placement of 1 fire hydrant and was completed on 05/25/23. Total footage that will be redone on the south side of N . church St is 740' (CHANGED) of 8". We started N. Church St. WL upgrade on 05/26/23. To date we have laid all 740' of 8" C-900 PVC have installed 1 FH on N Church St and this section is complete. On the South side of N church to Meadow Springs Apts we will be laying a total of 940' of 6" and approximately 140' of line has been laid to date. Roughly 800' of pipe remaining to be laid...
- **Morris St / N Church Sewer Line Upgrade:** Started 06/15/23 on Morris St there will be a total of 904' & 3 manholes. To date we have laid 904 and 3 manholes and all tied into existing manhole at N street & Morris. Morris street is complete. The footage on N. Church St was 697' of 8" and 2 manholes and this is also completed on 07/26/23.
- **Hargrave Water Line Upgrade:** Started 07/20/2023. We will be laying 20' of 6" line and placing a fire hydrant then reduce to 4" in which we will lay 330' of line & reset 7 services on new line. This has been completed on 08/15/23.
- **CR 390 SL rehab:** Contractor Started on Sept 5th mobilized to the site and started bore under buzzard roost cutoff on Sept 7 Contactor will be replacing 6800' ' of 12" C-900 PVC Force Main. To date has laid 1800' and have 5000' remaining to complete. Then cleanup.

*****OUR NEXT MEETING IS (CHANGE DAYS & DATE) *****

NEXT MEETING WILL BE HELD ON *******OCTOBER 17, 2023 @ 4:30PM******* Meeting will be held in council chambers.

Items to be destroyed:

Assorted signage
2 old server towers
7 old printers

Items to be actioned:

2 filing cabinets
Stalker II radar, Serial Number #AS010428
Old duty gear
Old Large shadow box
2 old gas masks
Safety breathing apparatus with 2 tanks
17 wall lockers
Dog bite suit
Dog vehicle ramp

Description	Serial Number	Make	Classification
CAMERA 4RE	DIS6018356		CAMERA
WATCHGUARD 4RE			
CAMERA	4REDIS6032008		CAMERA
WATCHGUARD 4RE	4REDIS6031800		CAMERA
4RE	4REDIS6007887	WATCHGUARD	CAMERA
4RE	4REDIS6010304	WATCHGUARD	CAMERA
4RE	4REDIS6010333	WATCHGUARD	CAMERA
4RE	4REDIS6008034	WATCHGUARD	CAMERA
4RE	4REDIS6031800	WATCHGUARD	CAMERA
4RE	4REDIS6032008	WATCHGUARD	CAMERA
4RE	4REDIS6030931	WATCHGUARD	CAMERA
4RE	4REDIS6031963	WATCHGUARD	CAMERA
4RE	4REDIS6018356	WATCHGUARD	CAMERA
4RE	4REDIS6018381	WATCHGUARD	CAMERA
4RE	4REDIS6018034	WATCHGUARD	CAMERA
4RE CAMERA IN UNIT 108	4REDIS6018329	WATCHGUARD	CAMERA

VISTA BODY CAM	VHC2- 044125	BODY CAM	
VISTA BODY CAM	VHC2- 043982	BODY CAM	WATCHGUARD
BODY CAM	WFN1- 006587	BODY CAM	WATCHGUARD
VISTA BODY CAM	VHC2- 044914	BODY CAM	WATCHGUARD
VISTA BODY CAM	VHC2- 044127	BODY CAM	
VISTA BODY CAM	VHC2- 044114	BODY CAM	
VISTA BODY CAM	VHC2- 044128	BODY CAM	
VISTA WIFI NO GPS	WFN1- 003337	BODY CAM	
VISTA WIFI NO GPS	WFN1- 003349	BODY CAM	
VISTA	WFN1- 006586	BODY CAM	WATCHGUARD
VISTA	WFC1- 126760	BODY CAM	WATCHGUARD
VISTA	WFC1- 029046	BODY CAM	WATCHGUARD
VISTA	WFC1- 038699	BODY CAM	WATCHGUARD
VISTA WIFI NO GPS	WFN1- 003325	BODY CAM	WATCHGUARD
VISTA	WFC1- 126755	BODY CAM	WATCHGUARD
VISTA	WFC1053460	BODY CAM	WATCHGUARD
VISTA	WFC1- 126754	BODY CAM	WATCHGUARD
VISTA	WFC1- 059829	BODY CAM	WATCHGUARD
VISTA	WFC1- 065095	BODY CAM	WATCHGUARD
VISTA	WFN1- 006581	BODY CAM	WATCHGUARD
VISTA	WFC1- 053462	BODY CAM	WATCHGUARD
VISTA	WFN1- 003320	BODY CAM	WATCHGUARD

ORDINANCE NO: 2023-xx

**AN ORDINANCE AMENDING ORDINANCE NO. 2023-14, 2023-06, 2020-19, 2019-19,
2018-11, 2017-8, 2014-10, 2013-10 PERMITTING MUNICIPAL EMPLOYEES
AND OFFICIALS TO CONDUCT BUSINESS WITH THE CITY OF MOUNTAIN
HOME, ARKANSAS AND PRESCRIBING THE EXTENT OF SUCH AUTHORITY**

WHEREAS, Arkansas Code Annotated 14-42-107 allows City employees and officials to conduct business with the City of Mountain Home upon passage of an Ordinance prescribing the extent of such authority;

**NOW, THEREFORE, BE IT ORDAINED BY
THE CITY COUNCIL OF THE CITY OF MOUNTAIN HOME, ARKANSAS:**

The City Council of the City of Mountain Home, Arkansas hereby authorizes the individuals/companies listed on “Exhibit A” attached hereto to conduct business with the City of Mountain Home, Arkansas; and further defines the extent of authority as that shown on “Exhibit A”.

PASSED AND APPROVED THIS 28TH DAY OF SEPTEMBER, 2023

HILLREY ADAMS, MAYOR

ATTEST:

SCOTT LILES, CITY CLERK

EXHIBIT A**ORDINANCE NO: 2023-xx**Additions to the list **in bold**

Employee name	Services provided	Value per year
Bob Harris	CPR training	+/- \$1,250
Steve Nearn	Detail shop	+/- \$500
Lyle Uchtman	CPR training	+/- \$1,250
Eric Setzer	Mowing	+/- \$1,000
Rocky Morrell	Mowing	+/- \$1,000
Larry Caruso	Clean intake well at water planet	+/- \$3,000-\$5,000
Roger Morgan	Legacy Title Co.	+/- \$1,000
Nick Volkman	Umpiring baseball/softball season	+/- \$1,000
Seth Farmer	Umpiring baseball/softball season	+/- \$1,000
Josh Evans	Firearms and ammunition sales	+/- \$3,000-\$5,000
Isaiah Kemp	Umpiring soccer season	+/- \$1,500
David Baxley	Umpiring soccer season	+/- \$1,000
Jocelyn Hill	Umpiring soccer season	+/- \$1,000
Tristin Manuel	Umpiring soccer season	+/- \$1,000