

WATER & SEWER DEPARTMENT

City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting in order to be considered.
- 7) Applications must include complete work history and references.

POSITION DETAILS:

Date Posted: 2/27/24	Department: Water & Sewer	Title: Laborer
Posting Expires: 10 days/until filled	Location: Water Warehouse	Grade & Status: Grade 6 FT
Contact Phone: 870-425-7042	FLSA: Non-Exempt	Salary: \$15.14 starting

DAYS & HOURS OF OPERATION: 6:00 am – 4:30 pm (4 – 10 hour weekday shifts) On Call Status during nights, weekends, and holidays

WHERE TO APPLY (in person or via us mail): City of Mtn Home HR
720 S Hickory St.
Mountain Home, AR 72653

JOB NOTICE -

APPLICANTS MUST BE 18 YEARS OF AGE OR OLDER. APPLICANTS MUST MEET OR EXCEED ALL REQUIREMENTS.

DESCRIPTION

DEPARTMENT: WATER AND SEWER DEPARTMENT

FLSA Status: Non-Exempt

DESCRIPTION: LABORER

GRADE 6

JOB DESCRIPTION: This position is responsible for performing a variety of maintenance and repair services on the city's water and sewer lines and for reading water meters on a monthly basis.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

- 1) Performs routine and emergency maintenance on the city's water and sewer lines.
- 2) Reads and records water meter readings for billing purposes as needed.
- 3) Assist with TV and Vactor Truck operations as needed
- 4) Digs up water and sewer lines as necessary, fills holes, packs base, patches road cuts.
- 5) Performs other related duties as assigned

SPECIFIC KNOWLEDGE, SKILL AND ABILITIES:

- 1) Knowledge of the layout of the city.
- 2) Skill in operating various types of repairs and maintenance equipment such as pipe saw pipe cutter and various other hand tools.
- 3) Skill in oral communications.
- 4) Skill in following oral instructions.

PHYSICAL DEMANDS: The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations.

- Prolonged periods standing, walking, stretching, bending, climbing and working from ladders, kneeling, and pulling.
- Must be able to lift up to 100 pounds at a time on an intermittent basis.
- Must be physically able to operate power equipment and other tools or equipment requiring a high degree of dexterity.
- Must be able to work in a variety of weather conditions.

WORKING CONDITIONS: Work is performed outdoors where the employee is exposed to much noise, dirt, dust, grease, irritating chemicals, machinery with moving parts, traffic and inclement weather. Work may require the use of protective devices such as goggles and rubber gloves. The use of a shovel, jackhammer, pipe saw, weed eater, lawnmower, etc., may be required.

MINIMUM QUALIFICATIONS:

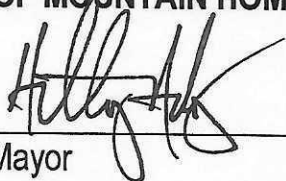
- 1) Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent.
- 2) Possession of or ability to readily obtain a valid driver's Arkansas Driver's license.
- 3) Position may be required to cover on-call on weekdays, weekend and/or night work or during emergency situations.
- 4) **Must obtain a CDL License within 6 months of hire date.** (See CDL Agreement)

EMPLOYEE ACKNOWLEDGEMENT:

This job description in no way states or implies that these are the only duties to be performed by this employee. Employee will be required to follow any other instructions and to perform any other duties requested by his or her supervisor. I acknowledge that I have read, understand and accept the job description outlined above.

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and/or requirements.

THE CITY OF MOUNTAIN HOME IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.



Hillrey Adams, Mayor

PUBLIC NOTIFIED VIA:
CITY BULLETIN BOARDS
CITY WEBSITE
INDEED.COM