

<u>APPLICANT</u>: Please read the following statement and complete the attached Authorization form. Detach and retain this Disclosure statement for your records.

Fair Credit Reporting Act Disclosure Statement

The City of Mountain Home, Arkansas [EMPLOYER OR PROSPECTIVE EMPLOYER, "Company"], when considering your application for employment, when making a decision whether to offer you employment, when deciding whether to continue your employment (if you are hired), and when making other employment related decisions directly affecting you, may wish to obtain and use a "consumer report" from a "consumer reporting agency" without giving you any further notice. These terms are defined in the Fair Credit Reporting Act (FCRA), which applies to you. As an applicant for employment or an employee of the above company, you are a "consumer" with rights under the FCRA.

A "consumer reporting agency" is a person or business that, for monetary fees, dues, or on a cooperative nonprofit basis, regularly assembles or evaluates consumer credit information on consumers for the purpose of furnishing "consumer reports" to others, such as, the Company.

A "consumer report" is any written, oral or other communication of any information by a "consumer reporting agency" bearing on a consumer's character, general reputation, personal characteristics or mode of living which is used or collected for the purpose of serving as a factor in establishing the consumer's eligibility for employment purposes. For the Company's purposes, these reports may contain, without limitation all or some of the following types of information about you: credit history, social security number verification, address and alias history, personal references, professional references, employment history, employment verification, educational history, licenses, certifications, motor vehicle records, driving records, criminal history, and civil court record history and workers' compensation history. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the applied-for position.

If the Company obtains a "consumer report" about you, and if the Company considers any information in the "consumer report" when making an employment related decision that directly and adversely affects you, you will be notified before the decision is finalized and you will be provided with a copy of the "consumer report." You may also contact the Federal Trade Commission about your rights under the FCRA as a "consumer" with regard to "consumer reports" and "consumer reporting agencies."

DEPT: MH PARKS

AUTHORIZATION TO RELEASE INFORMATION

(To be completed by applicant)

I am a serious applicant for employment at the City of Mountain Home, Arkansas (the "Company"). As such, I hereby authorize the Company to obtain background check information, including consumer reports and investigative consumer reports, about me from First Choice Drug Testing & Occupational Health ("First Choice"), ClearStar Logistics, and their vendors for employment purposes as described in the Disclosure above, at any time prior to or during my employment, if applicable, and without giving me any further notice. To this end, I hereby authorize, without reservation, any credit bureau, creditor, employer, coworker, supervisor, customer, institution, school, college, university, license or certificate granting entity, state department of motor vehicles, state department of revenue, court, governmental agency, law enforcement agency, information service bureau, insurance company, other record-keeping agency, person, administrator, organization, company, corporation, entity, and any other information source, to furnish any and all background information requested by ClearStar Logistics, PO Box 1003, Cumming, GA 30028, 877-796-2559, www.clearstar.net, another third-party acting on behalf of Company, and/or Company itself, and regardless of whether the requested information was received from another source. I agree that a copy of this Authorization shall be as valid as the original.

I understand that this information is confidential and that disclosure of this information to me and to others will be governed by Company policy and applicable law. I understand that upon written request to the Company I will be informed whether an investigative consumer report was requested and given information as to the nature and scope of the investigation requested. I understand that upon written request to the Company, a copy of this authorization will be provided to me.

I also understand that I have rights under the Fair Credit Reporting Act, a notice of which has been provided to me by either the Company or First Choice acting on its behalf for this sole purpose along with the Disclosure above. This authorization will remain in effect throughout the term of employment. I have read and understand all of the preceding statements and the provided documents.

Signature	Date		
Print Full Name:		_Drivers Lic.:	
Address:	City/Sta	te/Zip:	
Phone:	Birthdate:	SS:	

DEPT: MH PARKS