



City of Mountain Home

720 SOUTH HICKORY • MOUNTAIN HOME, ARKANSAS 72653

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www.cityofmountainhome.com

City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting in order to be considered.
- 7) Applications must include complete work history and references.
- 8) Applications will not be accepted by fax.
- 9) Interviews will be set up by the Department.

POSITION DETAILS:

Date Posted: 01/07/2020	Department: Parks	Title: Laborer II
Posting Expires: OPEN UNTIL FILLED	Location: Parks	Grade & Status: Grade 1 – FT
Contact Phone: 870-424-9311	FLSA: Non-Exempt	Salary Range: \$11.00 – \$15.43

WHERE TO APPLY (in person or via us mail): Youth Center – 1101 Spring Street, Mountain Home, AR 72653

DAYS & HOURS OF OPERATION: 10:00 am to 6:00 pm Monday – Friday

JOB NOTICE

APPLICANTS MUST BE 18 YEARS OF AGE OR OLDER. APPLICANTS MUST MEET OR EXCEED ALL REQUIREMENTS.

The work of this position involves performing the manual labor necessary to accomplish the overall daily maintenance and care of all city park grounds and facilities. It also includes specific job assignments beyond the required manual labor.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

1. Complete the daily maintenance of park grounds, facilities, pool, and sports fields
2. Collect trash and maintain trash tops and barrels
3. Clean restrooms, pavilions and other park facilities
4. Load vehicles with appropriate daily maintenance equipment
5. Clean shop and yard area
6. Maintain and repair equipment and tools
7. Landscape and maintain grounds including planting beds, ponds, trails, etc.
8. Know locations of park grounds, facilities, utilities, and services
9. Complete carpentry and construction tasks
10. Assist with maintenance of pool facility
11. Assist with maintenance of youth center facility
12. Organize, and distribute park maintenance supplies
13. Organize and maintain park lock and key system
14. Perform safety inspections
15. Operate mowers, and other equipment
16. Assist with the set-up of park events
17. Act as crew leader per supervisor instructions
18. Perform other related duties as required

SPECIFIC KNOWLEDGE, SKILLS, ABILITIES OR EDUCATION:

1. Knowledge of departmental policies and procedures

2. Knowledge of cleaning and maintenance techniques
3. Knowledge of ground maintenance and landscaping techniques
4. Ability to follow directions
5. Skill in operating and maintaining mowers, weed-eaters, and various hand tools and power tools
6. Skill in operating tractors, attachments, and other equipment
7. Skill in operating a vehicle with trailer and load
8. General carpentry and painting skills
9. General plumbing and electrical skills
10. Ability to work without supervision
11. Ability to communicate effectively with other employees, supervisor, and the public

IMMEDIATE SUPERVISOR: Foreman

The Foreman assigns work in terms of very specific tasks and priorities. Work is performed according to established routine. Detailed instructions are provided for new or one-time tasks. Performance of work is checked in progress with immediate discussion if necessary. Workers are expected to demonstrate self-motivation and initiative in the work place. Workers are expected to report progress of assigned tasks on a daily basis.

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with

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disabilities to perform the essential functions and expectations. While performing the functions of this job, the employee is regularly required to talk or hear.

WORK ENVIRONMENT:

The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions and expectations.

WORKING CONDITIONS:

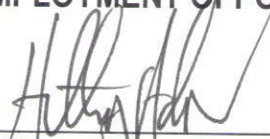
Work is often performed outdoors where employee is exposed to irritating chemicals, noise, dust, dirt, grease, machinery with moving parts, and extremes of temperature and weather. Work requires the use of protective devices. Work is performed with employee intermittently sitting, standing, stooping, walking, bending or crouching. Employee must frequently lift objects of varying weights. Employee must possess manual dexterity to operate a variety of tools and demonstrate adequate physical strength to climb ladders, work on roofs, shovel, rake, etc. Employee may be exposed to irritating vegetation such as poison ivy or insects, such as wasps, bees, etc. Work will require weekends, evenings and irregular scheduling.

MINIMUM QUALIFICATIONS:

1. Experience of no less than 1 year as an employee of a parks and recreation department or related business or service
2. Ability to read, write, and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent
3. Ability to understand written or verbal instruction
4. Possession of or ability to readily obtain a valid driver's license for the type of vehicle or equipment to be operated

The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and/or requirements.

THE CITY OF MOUNTAIN HOME IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.



Hillrey Adams, Mayor