



City of Mountain Home

720 SOUTH HICKORY • MOUNTAIN HOME, ARKANSAS 72653
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www.cityofmountainhome.com

City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting in order to be considered.
- 7) Applications must include complete work history and references.
- 8) Applications will not be accepted by fax.
- 9) Interviews will be set up by the Department.

POSITION DETAILS:

Date Posted: 03/05/2019	Department: Parks	Title: Laborer I
Posting Expires: 04/04/2019	Location: Parks	Grade & Status: Grade 1 – Seasonal
Contact Phone: 870-424-7275	FLSA: Non-Exempt	Salary Range: \$9.37 – \$10.25

WHERE TO APPLY (in person or via us mail): Youth Center – 1101 Spring Street, Mountain Home, AR 72653

DAYS & HOURS OF OPERATION: 10:00 am to 6:00 pm Monday – Friday

JOB NOTICE

APPLICANTS MUST BE 18 YEARS OF AGE OR OLDER. APPLICANTS MUST MEET OR EXCEED ALL REQUIREMENTS.

DESCRIPTION

The work of this position involves performing the routine manual labor to accomplish the basic overall daily maintenance and care of all city park grounds and facilities.

SPECIFIC JOB DUTIES AND RESPONSIBILITIES:

1. Complete the daily maintenance of park grounds, facilities, pool, and sports fields
2. Collect trash and maintain trash tops and barrels
3. Clean restrooms, pavilions and other park facilities
4. Weed-eat park grounds
5. Assist with the loading and unloading of vehicles with daily maintenance equipment
6. Clean shop and yard area
7. Clean equipment, vehicles, and tools
8. Maintain trees, shrubs, planting beds, and trails
9. Know locations of park grounds, facilities, and services
10. Assist with carpentry and construction tasks
11. Assist with maintenance of pool facility
12. Assist with maintenance of youth center facility
13. Assist with the set-up of park events
14. Perform other related duties as required and directed

SPECIFIC KNOWLEDGE, SKILLS, ABILITIES OR EDUCATION:

1. Knowledge of departmental policies and procedures

2. General knowledge of cleaning and maintenance techniques
3. General knowledge of ground maintenance and landscaping techniques
4. Ability to follow directions
5. Skill in operating vehicles and equipment such as mowers, weed-eaters and various hand tools
6. Skill in performing general maintenance and construction duties
7. Ability to work without constant supervision
8. Ability to communicate effectively with other employees, supervisor, and the public

IMMEDIATE SUPERVISOR: Foreman

The Foreman assigns work in terms of very specific instructions for all tasks and priorities. Work is performed according to established routine. Workers are expected to work with a crew leader and in a team environment. Detailed instructions are provided for new or one-time tasks. Performance of work is checked in progress with immediate discussion if necessary. Workers are expected to demonstrate self-motivation and initiative in the work place. Workers are expected to report progress of assigned tasks on a daily basis.

WORKING CONDITIONS:


Work is often performed outdoors where employee is exposed to irritating chemicals, noise, dust, dirt, grease, machinery with moving parts, and extremes of temperature and weather. Work requires the use of protective devices. Work is performed with employee intermittently sitting, standing, stooping, walking, bending or crouching. Employee must frequently lift objects of varying weights. Employee must possess manual dexterity to operate a variety of tools and demonstrate adequate physical strength to climb ladders, work on roofs, shovel, rake, etc. Employee may be exposed to irritating vegetation such as poison ivy or insects such as wasps, bees, etc. Work will require weekends, evenings, and irregular scheduling.

MINIMUM QUALIFICATIONS:

1. Ability to read and write, and perform mathematical calculations necessary for the completion of the work
2. Ability to understand and follow written and verbal instructions
3. Possession of or ability to readily obtain a valid driver's license for the type of vehicle or equipment to be operated

The above information is intended to describe the general nature of this position and is not considered a complete statement of duties, responsibilities, and requirements.

THE CITY OF MOUNTAIN HOME IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.



Hillrey Adams, Mayor

PUBLIC NOTIFIED VIA:

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WORKFORCE SERVICES
CITY WEBSITE