



# City of Mountain Home

720 SOUTH HICKORY • MOUNTAIN HOME, ARKANSAS 72653

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[www.cityofmountainhome.com](http://www.cityofmountainhome.com)

## EMPLOYMENT NOTICE

August 7, 2020

The City of Mountain Home is accepting applications for the position of **Fire Chief**. The Fire Chief is a safety sensitive, exempt, administrative position that performs command and administrative duties. In general, this position is responsible for the administration and overall operation and management of fire operations, prevention, and emergency response activities in the City and Rural boundaries of Mountain Home. Incumbent will have direct supervision over all Fire department personnel and volunteers. Effective administration provides protection for life and property, and, contributes to the well-being of the community.

Position is responsible for scheduling, short and long-term departmental planning, budget preparation, projections and implementation, statistical information and reporting, and, other duties as determined by the Mayor.

Minimum qualification include: extensive knowledge of fire suppression and first responder methods, practices, and techniques; fire and emergency response equipment operation and maintenance; safety standards and precautions pertaining to the use and operation of fire equipment; fire codes and regulations; thorough knowledge of City streets, water supply and hydrant locations.

Must have the ability to plan, organize, prioritize, coordinate, assign, and evaluate the work of subordinate employees; establish and maintain effective fire suppression, fire prevention, and emergency response programs; assess and define training needs of subordinate personnel; communicate effectively, maintain records and prepare department related reports; deal courteously and authoritatively with the public; establish and maintain effective working relationships with other City employees, City officials, other public safety and community agencies, and the general public. Successful completion of State requirements for certification in Fire Services.

Salary will be commensurate with experience and qualifications. A complete job description and application can be obtained at [www.cityofmountainhome.com](http://www.cityofmountainhome.com) or by contacting Human Resources at 870-425-7042. **Applications will be accepted until the close of business August 10, 2020.** Completed application and resume should be returned to the Mayor's Office Manager Tina Gregory at 720 Hickory Street, Mountain Home, AR 72653 (870-425-5116).

The City of Mountain Home is an Equal Employment Opportunity Employer.

  
Hillrey Adams, Mayor

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