

POLICE DEPARTMENT

City of Mountain Home – Job Announcement

The City of Mountain Home is an Equal Opportunity Employer – we will make any reasonable accommodation necessary to ensure equal employment opportunities

- 1) A criminal background check is required for all City of Mountain Home positions.
- 2) The City of Mountain Home does not accept unsolicited resumes.
- 3) A separate application must be submitted to apply for another open position in the City.
- 4) Only completed applications with work history will be accepted.
- 5) A resume may accompany the City application but will not be substituted for any part of the application.
- 6) Accompanying resumes must refer to the specific job posting in order to be considered.
- 7) Applications must include complete work history and references.
- 8) Applications will not be accepted by fax.
- 9) Interviews will be set up by the Department.

POSITION DETAILS:

Date Posted: 01/01/2021
Posting Expires: 01/29/2021
Contact Phone: **870-425-5116**
DAYS & HOURS OF OPERATION:

Department: Police
Location: Police Department
FLSA: Exempt
8:00am – 4:30pm Monday – Friday

Title: Chief of Police
Grade & Status: Grade 39 FT
Salary Range: \$29.90 – 35.69

WHERE TO APPLY (in person or via us mail):

City Hall – Mayor’s Office – 870-425-5116

720 S. Hickory Street
Mountain Home, AR 72653
ATTN: TINA GREGORY

POLICE CHIEF – The City of Mountain Home is accepting applications for the position of Police Chief. The Chief of Police is a professional and administrative position responsible for planning, organizing and directing activities of the Mountain Home Police Department to ensure effective enforcement of laws and ordinances. The Chief of Police works under the direction of the Mountain Home City Mayor. This position is governed by law enforcement procedures, state and federal laws and department policy.

The position manages the daily operations of the police department; develops and implements policies and procedures governing the operation of the police department; ensures compliance with policies by establishing training programs, interpreting policies, monitoring performance and establishing disciplinary procedures; and interviews and hires new department personnel. Reviews daily reports from division commanders to monitor daily operations and provide the City mayor with briefing as required.

The position involves regular and irregular hours needed to manage police services. Work hours may be extended in the event of emergency, disaster, manpower shortage, work-load or work-in-progress. Potential exposure to danger is possible, and the carrying of a firearm is required.

Must have working knowledge of the principles, practices and techniques of law enforcement, of the criminal justice system, of the principles and practices of human resource and organizational management, of law enforcement administration, practices and procedures, of general budgetary and fiscal procedures, and, of state and federal laws governing the functions and operations of the police department managed. Must have the ability to plan, organize, and direct the work of lower-level managers, supervisors and subordinates and the ability to plan

departmental objectives and operational activities. Must have the ability to estimate cost, time, manpower, equipment, and material to support current or planned operations; and, the ability to prepare and present budget requests.

Must be a citizen of the United States; possess a valid Arkansas driver's license; must be able to meet department's physical standards; and, must have the formal education equivalent of a high school diploma, plus some college; plus, ten years of experience in law enforcement or a related field, including five years of supervisory and managerial experience. Other job-related education and / or experience may be substituted for all or part of these basic requirements upon approval of the Mountain Home City Mayor.

Must be Certified as a Law Enforcement Officer by the Arkansas Commission on Law Enforcement Standards and Training as established by Arkansas Code 12-9-204. Graduation from the FBI National Academy is preferred.

The City of Mountain Home is looking for qualified candidates who have continued their educational training with an emphasis on leadership. The deadline for submitting applications is January 29th, 2021. Please contact Tina Gregory at 870-425-5116 for a complete job description and information on the application process. The City of Mountain Home is an Equal Employment Opportunity employer.

Hillrey Adams, Mayor

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